



HOLLY SPRINGS
North Carolina

Town of Holly Springs Tree Advisory Committee

Monday, March 13, 2022
6:00 – 7:00 p.m.
Town Council Chambers

1. Call to order
2. Agenda Adjustment (Marissa Parker | 6:01)
3. Minutes (Marissa Parker | 6:03)
4. Introductions of Parks & Recreation Board Representatives (Cheryl Caines | 6:05)
5. Recognition of outgoing Tree Advisory Committee Member (Cheryl Caines | 6:10)
6. Tree City USA (Aaron Prichard | 6:15)
 - a. Tree City USA Award
 - b. Tree Advisory Committee Annual Work Plan
7. Street Tree Replacement Program (Cheryl Caines | 6:35)
 - a. Street Tree Grants Update
 - b. Street Tree Project Update
8. Tree Standards & Guidelines
No business
9. Arbor Day & Education Events
 - a. Arbor Day Final Plans – March 18 (Cheryl Caines | 6:45)
10. Other Business
11. Next Meeting – May 8, 2023
12. Adjournment (7:00)



Town of Holly Springs

Tree Advisory Committee

Minutes: *January 9, 2023*

Development Services • 128 S. Main Street • P.O. Box 8 • Holly Springs, NC 27540

Agenda Item 1: ROLL CALL

The Tree Advisory Committee met on Monday, January 9th, 2023 in Town Hall at 128 South Main Street at 6:00 P.M. when quorum was established.

Members Present: Kelly Oten, Chair
Ginny Suever
Russell Lichtenstein
Marissa Parker
Geraldyn Williams

Members Absent: Marissa Parker
Geraldyn Williams

Ex-Officio
Members Present: Aaron Wolff
Thomas Urquhart

Ex-Officio
Members Absent:

Staff Present: Elizabeth Goodson
Cheryl Caines
Conor Ryan
Aaron Prichard
Zack Pitts
Brett Gosney

Others Present: None

Agenda Item 2: Agenda Adjustment

No Agenda Adjustments

Agenda Item 3: Minutes

Motion to approve the minutes for the October 7, 2022 meeting

Motion by: Russell Lichtenstein
Seconded by: Ginny Suever

Action: *The committee voted in favor of the motion. (3-0)*

Agenda Item 4: Tree City USA

- a. Conor Ryan provided an update on the Tree City USA application for 2022. Mr. Ryan started by providing the background information and the requirements for the application. The major part of the application was the expenditures that the Town had for trees which would include the planning/initial care, maintenance, removals, management, volunteer hours, & others. The towns total expenditures were \$89,666.21 with roughly \$2.06 per capita. Mr. Ryan also provided an update on the tree management statistics. The town has already received 3 of the 4 approvals but are awaiting the fourth reviewer to make their decision.

Mr. Urquhart asked about the town receiving new signage if they are accepted into the program again.

Mrs. Caines responded by stating that they would receive a new plaque and stickers for the road signs that they have,

Agenda Item 5: Street Tree Replacement Program

No Business

Agenda Item 6: Tree Standards & Guidelines

No Business

Agenda Item 7: Arbor Day & Education Events

- a. *Arbor Day & Creek Week – March 18*

Mrs. Caines provided an update on when the North Carolina Arbor Day would be on March 18th and it would coincide with Creek Week running March 18-25. Mrs. Caines introduced Zack Pitts the environmental technician. Mr. Pitts provided an update on what Creek Week is. Last year they did a creek cleanup day which was on the same day as the tree seedling event. Mr. Pitts also stated that it is available as a way to involve more people in each event. They are planning on doing a litter clean up on the Saturday as well but wanted to offer support to the committee if they are able to do things collectively. Stormwater has a requirement from the State to do out reach events to the community. The collaboration would have to be on something that can also be shown as being a benefit to streams.

Mrs. Caines provided an update on finalizing the events that they would like to participate in or put on for this year. The farmers market has already reached out regarding the tree give away. Mrs. Caines shared that this an easy event to put on and they would order a lesser number of trees with them mostly being smaller ornamental trees that were desirable last year. Last year there was 11 high school volunteers that we will not have access to this year and if anyone could reach out regarding the ability to gain these volunteers. Mrs. Caines stated that they could also do a litter clean up and Mr. Pitts provided an update on how this event is run.

Mrs. Oten asked if they have a lot of volunteers for this event.

Mr. Pitts stated that Wake County handles the majority of the sign up and any of the equipment for it. Last year there was roughly 90 volunteers. Mr. Pitts discussed the ability to advertise for both events at the same time as a way to get more attention to both events. Mr. Pitts then provided an update on the stream bank restoration that may provide opportunities for tree planting. This would be for a future event possibly to team up for.

Mrs. Caines discussed having the tree planting at the time but it was difficult last year because it was at a different location. It will be looked into to see if the cultural arts center has the ability to replace a tree but if not, would we be able to.

Mrs. Goodson stated that there may be the ability to have a tree planting on a week day and Mr. Lichtenstein stated that he would be able to volunteer for this.

Mrs. Caines stated that they have arranged for the Cultural center to show the Lorax Movie on the Saturday as well at 3:00pm such as how they have done in the past.

Mr. Urquhart stated that the tree giveaway was very popular and if there was a way to incorporate this into Arbor Day as well, it may be successful. The Children Activities were also very popular and may be beneficial at this event as well.

Mrs. Caines stated that it can be looked into having the give away as well and if anyone is able to bring a children's activity, it would be a good way to get the mascot involved as well.

Mrs. Suever asked if there were any rain gauges were still able to be given away.

Mrs. Caines stated that they would have to be reordered. At Arbor Day, we will be able to give away seedlings and it would be good to have the High School Volunteers for the event. Mr. Pitts will be able to reach out to the High School for these volunteers. Mr. Pitts is able to help and collaborate with the board on not just Arbor Day but through out the year.

Mrs. Caines stated she will be looking out for any areas for a tree planting to occur.

Mrs. Caines asked if anyone would not be available for Arbor Day.

Everyone is available as of now.

b. Pruning Workshop – February 2023

Mrs. Caines provided an update on the past tree pruning workshops and the availability of the future dates for this workshop as well. Mrs. Caines will need to coordinate with Taylor Jackson on the potential for a location of this workshop. Mrs. Caines has shared that this has been a successful event in the past with items, such as pruners, being given away. Mrs. Caines then asked the board if they would have any availability to volunteer for this event this year.

Mr. Lichtenstein asked about the location of this event this year.

Mrs. Caines stated it has been held at bass lake and Womble Park in the past years but this year does not yet have a location. It is expected to be located in a park with enough area to have everyone.

Mrs. Oten volunteered to be the first available for this event and Mr. Lichenstein stated he would be available to be a second.

Mrs. Caines stated it is normally around 10:00am and an email will be sent out regarding the exact details.

c. Other

Mrs. Oten provided an update on an event that she is working on and having this event come to the Town of Holly Springs in 2024. This would be something that the Town would have to pay the cost for.

Mrs. Caines stated that this would be a good event to plan for in the future.

Agenda Item 8: Other Business

Mrs. Goodson introduced Aaron Prichard as he will be helping out with this committee moving forward.

Agenda Item 9: Next Meeting – March 13th

The board will be getting into a rhythm of meeting every other month.

Agenda Item 10: Adjournment

The meeting adjourned at 6:43 p.m.

Motion by: Ginny Suever

Second by: Russell Lichtenstein

Action: *The committee voted in favor of the motion. (3-0)*

Brett Gosney
TAC Clerk