

Town of Holly Springs

# **Non-Residential Development Fee Schedule Worksheet (for VDAP only)**

Effective July 1, 2019 – June 30, 2020



Commercial Development  
Office Development  
Industrial Development

Planning & Zoning Development Fees  
Engineering Development Fees  
Building Code Fees

**The fees in this document or any estimates provided to you by Staff are only valid for plan or permit submittals/approvals (whichever is applicable) made during the effective dates of this schedule. All fees are subject to change on July 1 of each year. If plans or permits are submitted and/or approved after June 30, the fee estimate may no longer be valid and the fees may be higher than estimated. For a complete list of all Town fees, see the Fee Schedule in the Town Budget.**



## STEP 1: DEVELOPMENT PETITION SUBMITTAL

Step 1 Fee Estimate prepared by:

Zoning/Subdivision/Site Plan Review

Calculated and collected by Planning & Zoning at time of petition submittal (919.557.3908)

<b>Rezoning Petition</b>	<b>Fee</b>	<b>Amount Due</b>
Zone Map Change Petition	\$900 + \$10/acre (double fee for part parcel)	
<b>Planned Unit Development Packet</b>	<b>Fee</b>	<b>Amount Due</b>
PUD Master Plan / Major Amendment	\$1,500 + \$10/acre (double fee for part parcel)	
<b>Development Petition</b>	<b>Fee</b>	<b>Amount Due</b>
Development Plan: New / Major Amendment	\$1,000 + \$5/acre: _____ Acres * / **	
Subdivision Plan: Master Plan	\$700 + \$5/acre: _____ Acres * / **	
Subdivision Plan: Preliminary Plan / Major Amendment / Detailed Administrative Phase Review	\$700 + \$5/lot	
Special Exception Use (double fee for part parcel)	\$500	
Master Sign Plan	\$200 + App Waiver and/or Var Fees	
Appeal of Director's Determination	1/2 of Original Fee of \$ _____	
<b>Development Waiver/Alternate Compliance Petition</b>	<b>Fee</b>	<b>Amount Due</b>
UDO Waiver/Alternate Compliance	\$100/each	
<b>Board of Adjustment</b>	<b>Fee</b>	<b>Amount Due</b>
Variance	BOA \$350* / Town Council \$100* (double fee for part parcel)	
Variance After the Fact	\$500* (double fee for part parcel)	
Administrative Appeal	\$250	
<b>General Fees</b>	<b>Fee</b>	<b>Amount Due</b>
Additional Review Fee	1/2 of Original Fee of \$ _____	
Minor Amendment	\$200/plan	
* Double fee for part parcel ** Round to nearest tenth 0.0		
<b>Step 1 Subtotal</b>		

## STEP 2: CONSTRUCTION DRAWING SUBMITTAL

Step 2 Fee Estimate prepared by:

Construction/Environmental/Stormwater/Special Studies Review

Calculated and collected by Engineering at time of plan submittal (919.557.3938)

<b>Civil Construction Drawing Plan Review</b>	<b>Fee</b>	<b>Amount Due</b>
Civil Construction Drawing - Subdivision (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$650 + \$50 x _____ Lots	
Civil Construction Drawing - Site (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	0-5 acres \$1,000 5-20 acres \$1,400 > 20 acres \$1,750	
Major Plan Revision (per review)	\$1,000	
Civil Construction Drawing - Other (Ex. Utility or Roadway) (Per Review)	\$1,500	
Civil Construction Drawing - Subsequent Plan Reviews (Per Review after 2 <sup>nd</sup> Review)	\$450	
Civil Construction Drawing - Revisions Plan Review (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$450	
Civil Construction Drawing Revisions - Subsequent Plan Reviews (Per Review after 2 <sup>nd</sup> Review)	\$450	
Preliminary Pump Station Site Plan Review (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$650	
Civil Construction Drawing Pump Station Review (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Review)	\$1,000	
Subsequent Pump Station Reviews (Site Plan and CD) *Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$400	



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Timbering Review (Per - Review)	\$500	
Construction As-Built Review	\$200	
Irrigation Well Review	\$200	
<b>Environmental Plan Review</b>	<b>Fee</b>	<b>Amount Due</b>
Subdivision/Site/Residential Lots (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$300 x _____ Acres	
Subsequent Plan Review/Revision (per Review)	\$450	
Environmental Variance/Waiver Reviews (Per Review)	\$300	
Environmental Variance/Waiver/Appeal Review After Fact Filing Fee (Per Review)	\$500	
<b>NPDES Stormwater Review</b>	<b>Fee</b>	<b>Amount Due</b>
NPDES - Subdivision (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	\$500 + \$25 x _____ Lots	
NPDES - Site (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews)	≤20 Acres \$850 >20 Acres \$1,200	
NPDES - Stormwater Subsequent Reviews/ Revisions	\$500	
<b>Utility Permit Fees (Due with Permit Application)</b>	<b>Fee</b>	<b>Amount Due</b>
Water Permit Processing	\$200	
Wastewater Permit Processing	\$200	
Reclaimed Water Permit Processing	\$200	
<b>Special Study Review Fees</b>	<b>Fee</b>	<b>Amount Due</b>
<b>Special Study</b> (Flood Study, Traffic Impact Analysis, Sewer, Basin, Fire Flow/Hydraulic Analysis, Pump Station, etc.) (Covers 1 <sup>st</sup> & 2 <sup>nd</sup> Reviews) <b>NOTE: Actual costs are to be paid by the Engineer/Developer and can be in excess of \$5,000</b>	\$350 Plus Actual Cost	
Special Study Subsequent Reviews and Plan Revisions (per review)	\$200 Plus Actual Cost	
Hydraulic Model Update Fee	Proportionate to Development	
<b>Step 2 Subtotal</b>		

## STEP 3: CONSTRUCTION DRAWING APPROVAL

Calculated and collected by Engineering prior to Construction Drawing Approval (919.557.3938)

Step 3 Fee Estimate prepared by:

<b>Land Disturbance Permit</b>	<b>Fee</b>	<b>Amount Due</b>
Land Disturbance (Grading Permit)/Residential Lots Plan	\$400 x _____ acres	
<b>NPDES Stormwater Fee (for Stormwater Permit)</b>	<b>Fee</b>	<b>Amount Due</b>
Storm drainage pipe	_____ LF @ \$1.85/LF <b>plus</b> BMP's ≤ 5 acres drainage _____ units @ \$300 each  BMP's > 5 acres drainage _____ units @ \$500 each	
Stormwater As-built/Engineer Certification Administration	\$200	
Annual Stormwater BMP Inspection & Administration	<5 acres drainage \$150 per BMP >5 acres drainage \$200 per BMP	
Neuse River Basin: Total fee-in-lieu = number of pounds/acre/year to be offset x acres in development x 30 yrs x \$18.49 per pound		
Cape Fear River Basin: Total fee-in-lieu = number of pounds/acre/year to be offset x acres in impervious surface x 30 yrs x \$14 per pound		



**Town of Holly Springs Non-Residential Fee Schedule for VDAP Only**  
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Development Utility Inspection Fees	Fee	Amount Due
Sewer	LF @ \$1.85/LF	
Water	LF @ \$1.85/LF	
Reclaimed	LF @ \$1.85/LF	
Streets/Firelanes	LF @ \$1.85/LF/Lane	
Sidewalks	LF @ \$1.85/LF	
Greenway	LF @ \$1.85/LF	
Pump Station Inspection	\$1,500.00	
Re-Inspection Fee	\$ 0.25/LF after 1 <sup>st</sup> / 2 <sup>nd</sup> inspection	
Development Fees in Lieu of Assessment	Fee	Amount Due
Payment in Lieu - Street Widening	Per approved engineer's estimate	
Payment in Lieu - Infrastructure Improvements	Per approved IRA by DOE	
Payment in Lieu - Street Light Installation	\$2,00 per light	
<b>Step 3 Subtotal</b>		

## STEP 4: FINAL PLAT& ROW/EASEMENT PLATS

Subdivision Plat

*Calculated and collected by Planning & Zoning at time of submittal (919.557.3908)*

Step 4 Fee Estimate prepared by:

Final Plat/Minor Subdivision/Recombination Plat	Fee	Amount Due
Final Subdivision Plat	\$300 + \$10/per lot	
Minor Subdivision /Recombination Plat	\$200	
Amendment to Recorded Plat or Exempt Plat	\$200 per plat	
Each Additional Plat Review not included in base fee	½ of Original Final Plat Fee Original Fee: \$_____	
Exempt Plat or Easement R/W Plat (if not amending existing plat)	\$200	
<b>Step 4 Subtotal</b>		

Infrastructure and Stormwater Bonding

*Calculated and collected by Engineering at time of submittal (919.557.3938)*

Bonding	Fee	Amount Due
Infrastructure Surety Performance	New \$350 each	
	Revised/Renewal \$300 each	
Infrastructure Surety Warranty	New \$350 each	
	Revised/Renewal \$300 each	
Stormwater BMP Surety Performance	New \$350 each	
	Revised/Renewal \$300 each	
Stormwater BMP Surety Maintenance	New \$350 each	
	Revised/Renewal \$300 each	
<b>Step 4 Subtotal</b>		

**NOTE: The Stormwater BMP Surety Maintenance must be in CASH; To be calculated and due before maintenance period begins.**

## STEP 5: BUILDING PERMIT SUBMITTAL

*Calculated and collected by Building Code Enforcement at issuance of building permit (919.557.3915)*

Step 5 Fee Estimate prepared by:

**Refunds will be issued when requested, less any Administrative and/or Plan Review Fees for any permit, which has not expired, and the construction has not been started.**

**Building Code's Fees not included in the fee schedule or fees for unique situations will be referred to supervisory staff and subsequently to the Department Director for approval**

Technology Surcharge	Amount Due
All permits are subject to a technology surcharge fee at 4% of permit fee	4% of building permit fees



**Town of Holly Springs Non-Residential Fee Schedule for VDAP Only**  
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<b>WATER AND SEWER SERVICES for VDAP</b>										
<b>Non-Residential Capacity Replacement Fees – Based on Meter Size (due at issuance of building permit)</b>										
<b>Water and Sewer (charged separately)</b>	<b>Office/Institutional</b>				<b>Retail/Restaurant/Industrial</b>				<b>Amount Due</b>	
	<b>≤ 5,000 sq. ft.</b>	<b>5001-9999 sq. ft.</b>	<b>10,000-20,000 sq. ft.</b>	<b>&gt;20,001 sq. ft.</b>	<b>≤ 5,000 sq. ft.</b>	<b>5001-9999 sq. ft.</b>	<b>10,000-20,000 sq. ft.</b>	<b>&gt;20,000 sq. ft.</b>		
¾" meter	S: \$2,717 W: \$2,944	S: \$3,977 W: \$2,944	S: \$4,922 W: \$5,334	S: \$5,709 W: \$6,187	S: \$3,032 W: \$3,285	S: \$4,449 W: \$4,822	S: \$5,513 W: \$5,974	S: \$6,300 W: \$6,827	<b>Water</b>	
1" meter	S: \$3,032 W: \$3,285	S: \$4,450 W: \$4,822	S: \$5,513 W: \$5,974	S: \$6,496 W: \$7,040	S: \$3,347 W: \$3,626	S: \$4,921 W: \$5,334	S: \$6,104 W: \$6,614	S: \$7,127 W: \$7,723		
1 ¼" meter	S: \$3,347 W: \$3,627	S: \$4,922 W: \$5,334	S: \$6,103 W: \$6,614	S: \$7,284 W: \$7,894	S: \$3,662 W: \$3,968	S: \$5,394 W: \$5,832	S: \$6,694 W: \$7,254	S: \$7,836 W: \$8,491		
1 ½" meter	S: \$3,662 W: \$3,968	S: \$5,395 W: \$5,846	S: \$6,694 W: \$7,254	S: \$8,071 W: \$8,747	S: \$3,977 W: \$4,309	S: \$5,866 W: \$6,358	S: \$7,285 W: \$7,894	S: \$8,466 W: \$9,174		
2" meter	S: \$4,292 W: \$4,651	S: \$6,340 W: \$6,870	S: \$7,875 W: \$8,534	S: \$9,253 W: \$10,027	S: \$4,607 W: \$4,991	S: \$6,811 W: \$7,382	S: \$8,466 W: \$9,174	S: \$10,041 W: \$10,881		
3" meter	S: \$4,922 W: \$5,333	S: \$7,285 W: \$7,895	S: \$9,056 W: \$9,815	S: \$10,827 W: \$11,734	S: \$5,237 W: \$5,674	S: \$7,756 W: \$8,406	S: \$9,648 W: \$10,455	S: \$11,222 W: \$12,161		<b>Sewer</b>
4" meter	S: \$5,552 W: \$6,016	S: \$8,230 W: \$8,919	S: \$10,238 W: \$11,095	S: \$12,009 W: \$13,014	S: \$5,867 W: \$6,357	S: \$8,701 W: \$9,431	S: \$10,829 W: \$11,735	S: \$12,797 W: \$13,867		
6" meter	S: \$9,647 W: \$10,453	S: \$14,372 W: \$15,576	S: \$17,916 W: \$19,416	S: \$21,453 W: \$23,255	S: \$11,222 W: \$12,159	S: \$16,733 W: \$18,136	S: \$20,871 W: \$22,616	S: \$24,609 W: \$26,668		
8" meter	S: \$12,797 W: \$13,867	S: \$19,097 W: \$20,697	S: \$23,822 W: \$25,817	S: \$28,545 W: \$30,935	S: \$14,372 W: \$15,572	S: \$21,458 W: \$23,257	S: \$23,824 W: \$25,816	S: \$31,697 W: \$34,348		
<b>Town-Installed Taps ( ** or actual cost, whichever is greater)</b>					<b>Fee</b>				<b>Amount Due</b>	
Water (for 3/4" only)					\$1,500/unit					
Wastewater (for 4" only)					\$1,500/unit					
Reclaimed					\$1,500/unit					
Add for street cuts **					\$500 each					
Add for bores **					\$500 each					
Add for curb & gutter crossings **					\$250 each					
<b>Developer-Installed Taps (all new developments)</b>					<b>Fee</b>				<b>Amount Due</b>	
Water					\$150/unit					
Wastewater					\$150/unit					
Reclaimed					\$150/unit					
<b>Potable Water Meter Fees Octave Meters replaced compound meters</b>										
<b>Meter Cost by Size</b>		<b>Fee</b>		<b>Meter Cost by Size</b>		<b>Fee</b>		<b>Amount Due</b>		
¾"		\$326.25		3"		\$2,700				
1"		\$433.50		4"		\$3,500				
1 1/2"		\$875		6"		\$5,400				
2"		\$2,500		8"		\$6,825				
<b>IRRIGATION SERVICES</b>										
<b>Meter Cost by Size</b>		<b>Fee</b>		<b>Meter Cost by Size</b>		<b>Fee</b>		<b>Amount Due</b>		
¾"		\$326.25		3"		\$2,700				
1"		\$433.50		4"		\$3,500				
1 1/2"		\$875		6"		\$5,400				
2"		\$2,500		8"		\$6,825				
<b>Town Installed Tap Fee</b>					<b>Fee</b>				<b>Amount Due</b>	
¾" split service only (greater than ¾" cost to be determined)					\$1,500					
<b>Engineering Inspection Fees</b>					<b>Fee</b>				<b>Amount Due</b>	
Driveways					\$125 each					
Lot or Site Final (Prior to C.O.)					\$200 each					
Reclaimed Irrigation Installation Inspection					\$200 each					
Utility Encroachment Permit					Without bore \$50 With bore \$100					



**Town of Holly Springs Non-Residential Fee Schedule for VDAP Only**  
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<b>NON-RESIDENTIAL BUILDING PERMIT FEES</b>				
<b>Construction Cost</b>		<b>Permit Fee</b>		<b>Amount Due</b>
\$0.00-\$ 1,500	\$ 250	\$ 100,001-\$ 200,000	\$ 2,500	
\$ 1, 5001-\$ 2,500	\$ 350	\$ 200,001-\$ 350,000	\$ 4,500	
\$ 2,501-\$25,000	\$ 425	\$ 350,001-\$ 500,000	\$ 6,000	
\$ 25, 001-\$50,000	\$ 650	\$ 500,001-\$ 750,000	\$ 8,000	
\$ 50,001-\$100,000	\$ 1,200	\$ 750,001-\$ 1,000,000	\$ 10,000	
		Over \$1,000,000	\$ 10,000 + 0.15% of each million or portion thereof	
<b>Square Footage</b>		<b>Plan Review Fees</b>		<b>Amount Due</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250	
5,001-10,000 sf	\$ 200	>25,001	\$ 300	
Permit Revision	\$150			
<b>Square Footage</b>		<b>Permit Processing Fees</b>		<b>Amount Due</b>
0-5,000 sf	\$ 75	10,001-25,000	\$ 125	
5,001-10,000 sf	\$ 100	>25,001	\$ 150	
<b>Construction/Sales Trailer (Must obtain a UDO Permit through Planning Dept prior)</b>				<b>Amount Due</b>
			<b>Fee</b>	
Construction/Sales Trailer		\$ 150		
Permit Processing		\$ 25		
Plan Review		\$ 50		
Permit Revision		\$ 50		
<b>Non-Residential Trade Fees</b>				<b>Amount Due</b>
			<b>Fee</b>	
Building		\$ 150		
Electrical		\$ 150		
Mechanical		\$ 150		
Plumbing		\$ 150		
<b>Other Building Permit Fees</b>				<b>Amount Due</b>
			<b>Fee</b>	
Working without Permit		Double Permit Fees		
Planning & Zoning UDO Permit Fee (due on all permits)		\$100		
Re-inspection Fee (Violations over 7; Not ready; Previous Violation(s) Not Corrected; Violation of DPM)		\$75 per trip		
Certificate of Occupancy C/O (same business day)		\$50		
Stop Work Order		\$150		
Add/Change Contractor (per permit/per trade)		\$50		
Expired Permit Renewal		25% of Permit Cost		
Conditional Power		\$150		
Demolition Permit		\$150		
After Hours Inspections (2 business day notice)		\$125/hr, min 2 hrs if directly after work hours; \$125/hr, min 3 hrs if Inspector has to leave home		
Misc. Inspection		\$150		
Change of Occupancy or Use Permit		\$150		
Stocking C/O		\$150		
Temporary C/O (2 business day notice)		\$250		
Temporary C/O (same business day)		\$400		
Temporary C/O Renewal		\$200		
Express Review		\$500/hr, min 2 hrs		
Express Review (Re-review)		\$500/hr, min 1 hr + \$125 per 15 minute increments		
Express Review Cancellation (less than 3 business day notice)		No Refund		
Temporary Right-of-Way Signs		\$25/sign		
<b>Fire Department Non-Residential Building Permit Fees</b>				
<i>Fire Department Fees not included in the fee schedule or fees for unique situations will be referred to supervisory staff and subsequently to the Department Director for approval.</i>				
<b>Square Footage</b>		<b>HSFD Plan Review Fees</b>		<b>Amount Due</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250	



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5,001-10,000 sf	\$ 200	>25,001	\$ 300	
Permit Revision	\$ 150			
<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Amount Due</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250	
5,001-10,000 sf	\$ 200	>25,001	\$ 300	
<b>Fire Department Fire Alarm &amp; Fire Sprinkler Permit Fees</b>				
<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>	<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>	<b>Amount Due</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250	
5,001-10,000 sf	\$ 200	>25,001	\$ 300	
Permit Revision	\$ 150			
<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Amount Due</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250	
5,001-10,000 sf	\$ 200	>25,001	\$ 300	
<b>Fire Department Inspection Fees</b>				
Fire Prevention/Misc		\$100		
Commercial Burn		\$100		
Blasting		\$50		
Fixed Fire Suppression Systems		\$50		
Fuel Storage		\$75 per Tank		
Water Supply (Hydrant Placement)		\$100		
After Hours Inspections (2 business day notice)		\$125/hr, min 2 hrs if directly after work hours; \$125/hr, min 3 hrs if Inspector has to leave home		
Re-inspection Fee		\$75		
<b>Fire Department Plan Review Fees</b>				
Fire Prevention/Misc		\$50		
Commercial Burn		\$50		
Blasting		\$100		
Fixed Fire Suppression Systems		\$100		
Plan Review Revision		\$50		
Fuel Storage		\$100		
Residential Subdivision Site		\$100		
Water Supply (Hydrant Placement)		\$100		
Express Review		\$250		
Express Re-Review		\$100		
<b>Planning &amp; Zoning UDO Compliance Surety</b>		<b>Fee</b>	<b>Amount Due</b>	
<i>(Calculated and collected by Planning &amp; Zoning, if needed)</i>				
UDO Compliance Surety Review and Processing Fee		\$300		
<b>Step 5 Subtotal</b>				

<b>Town-Installed Taps ( ** or actual cost, whichever is greater)</b>		<b>Amount Due</b>
Water (for 3/4" only)	\$1,500/unit	
Wastewater (for 4" only)	\$1,500/unit	
Reclaimed	\$1,500/unit	
Add for street cut **	\$500 each	
Add for street bore **	\$500 each	
Add for curb & gutter crossing **	\$250 each	
<b>Developer-Installed Taps (all new developments)</b>		
Water	\$150/unit	
Wastewater	\$150/unit	
Reclaimed	\$150/unit	



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<b>Potable Water Meter Fees Octave meters replaced compound meters</b>						
<b>Meter Cost by Size</b>		<b>Fee</b>	<b>Meter Cost by Size</b>		<b>Fee</b>	<b>Amount Due</b>
3/4"		\$326.25	3"		\$2,700	
1"		\$433.50	4"		\$3,500	
1 1/2"		\$875	6"		\$5,400	
2"		\$2,500	8"		\$6,825	
<b>Irrigation Services</b>						
<b>Meter Cost by Size</b>		<b>Fee</b>	<b>Meter Cost by Size</b>		<b>Fee</b>	<b>Amount Due</b>
3/4"		\$326.25	3"		\$2,700	
1"		\$433.50	4"		\$3,500	
1 1/2"		\$875	6"		\$5,400	
2"		\$2,500	8"		\$6,825	
<b>Town Installed Irrigation Tap Fee</b>					<b>Fee</b>	<b>Amount Due</b>
3/4" split service only (greater than 3/4" cost to be determined)			\$1,500			
<b>Engineering Inspection Fees</b>					<b>Fee</b>	<b>Amount Due</b>
Driveways			\$125 each			
Lot or Site Final (Prior to C.O.)			\$200 each			
Reclaimed Irrigation Installation Inspection			\$200 each			
Utility Encroachment Permit			Without bore \$50 With bore \$100			
<b>NON-RESIDENTIAL BUILDING PERMIT FEES</b>						
<b>Construction Cost</b>		<b>Permit Fee</b>	<b>Construction Cost</b>		<b>Permit Fee</b>	<b>Amount Due</b>
\$0.00-\$ 1,500		\$ 250	\$ 100,001-\$ 200,000		\$ 2,500	
\$ 1, 5001-\$ 2,500		\$ 350	\$ 200,001-\$ 350,000		\$ 4,500	
\$ 2,501-\$25,000		\$ 425	\$ 350,001-\$ 500,000		\$ 6,000	
\$ 25, 001-\$50,000		\$ 650	\$ 500,001-\$ 750,000		\$ 8,000	
\$ 50,001-\$100,000		\$ 1,200	\$ 750,001-\$ 1,000,000		\$ 10,000	
			Over \$1,000,000		\$ 10,000 + 0.15% of each million or portion thereof	
<b>Square Footage</b>		<b>Plan Review Fees</b>	<b>Square Footage</b>		<b>Plan Review Fees</b>	<b>Amount Due</b>
0-5,000 sf		\$ 150	10,001-25,000		\$ 250	
5,001-10,000 sf		\$ 200	>25,001		\$ 300	
Permit Revision		\$150				
<b>Square Footage</b>		<b>Permit Processing Fees</b>	<b>Square Footage</b>		<b>Permit Processing Fees</b>	<b>Amount Due</b>
0-5,000 sf		\$ 75	10,001-25,000		\$ 125	
5,001-10,000 sf		\$ 100	>25,001		\$ 150	
<b>Construction/Sales Trailer (Must obtain a UDO Permit through Planning Dept prior)</b>					<b>Fee</b>	<b>Amount Due</b>
Construction/Sales Trailer			\$ 150			
Permit Processing			\$ 25			
Plan Review			\$ 50			
Permit Revision			\$ 50			
<b>Non-Residential Trade Fees</b>					<b>Fee</b>	<b>Amount Due</b>
Building			\$ 150			
Electrical			\$ 150			
Mechanical			\$ 150			
Plumbing			\$ 150			
<b>Other Building Permit Fees</b>					<b>Fee</b>	<b>Amount Due</b>
Working without Permit			Double Permit Fees			
Planning & Zoning UDO Permit Fee (due on all permits)			\$100			
Re-inspection Fee (Violations over 7; Not ready; Previous Violation(s) Not Corrected; Violation of DPM)			\$75 per trip			
Certificate of Occupancy C/O (same business day)			\$50			
Stop Work Order			\$150			
Add/Change Contractor (per permit/per trade)			\$50			
Expired Permit Renewal			25% of Permit Cost			
Conditional Power			\$150			





**Town of Holly Springs Non-Residential Fee Schedule for VDAP Only**  
Effective July 1, 2019 – June 30, 2020

Demolition Permit	\$150		
After Hours Inspections (2 business day notice)	\$125/hr, min 2 hrs if directly after work hours; \$125/hr, min 3 hrs if Inspector has to leave home		
Misc. Inspection	\$150		
Change of Occupancy or Use Permit	\$150		
Stocking C/O	\$150		
Temporary C/O (2 business day notice)	\$250		
Temporary C/O (same business day)	\$400		
Temporary C/O Renewal	\$200		
Express Review	\$500/hr, min 2 hrs		
Express Review (Re-review)	\$500/hr, min 1 hr + \$125 per 15 minute increments		
Express Review Cancellation (less than 3 business day notice)	No Refund		
Temporary Right-of-Way Signs	\$25/sign		
<b>Fire Department Non-Residential Building Permit Fees</b>			
<i>Fire Department Fees not included in the fee schedule or fees for unique situations will be referred to supervisory staff and subsequently to the Department Director for approval.</i>			
<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>	<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250
5,001-10,000 sf	\$ 200	>25,001	\$ 300
Permit Revision	\$ 150		
<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250
5,001-10,000 sf	\$ 200	>25,001	\$ 300
<b>Fire Department Fire Alarm &amp; Fire Sprinkler Permit Fees</b>			
<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>	<b>Square Footage</b>	<b>HSFD Plan Review Fees</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250
5,001-10,000 sf	\$ 200	>25,001	\$ 300
Permit Revision	\$ 150		
<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>	<b>Square Footage</b>	<b>HSFD Permit Processing Fees</b>
0-5,000 sf	\$ 150	10,001-25,000	\$ 250
5,001-10,000 sf	\$ 200	>25,001	\$ 300
<b>Fire Department Inspection Fees</b>			
Fire Prevention/Misc	\$100		
Commercial Burn	\$100		
Blasting	\$50		
Fixed Fire Suppression Systems	\$50		
Fuel Storage	\$75 per Tank		
Water Supply (Hydrant Placement)	\$100		
After Hours Inspections (2 business day notice)	\$125/hr, min 2 hrs if directly after work hours; \$125/hr, min 3 hrs if Inspector has to leave home		
Re-inspection Fee	\$75		
<b>Fire Department Plan Review Fees</b>			
Fire Prevention/Misc	\$50		
Commercial Burn	\$50		
Blasting	\$100		
Fixed Fire Suppression Systems	\$100		
Plan Review Revision	\$50		
Fuel Storage	\$100		
Residential Subdivision Site	\$100		
Water Supply (Hydrant Placement)	\$100		
Express Review	\$250		



Town of Holly Springs Non-Residential Fee Schedule for VDAP Only  
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Express Re-Review	\$100	
<b>Planning &amp; Zoning UDO Compliance Surety</b> (Calculated and collected by Planning & Zoning, if needed)	<b>Fee</b>	<b>Amount Due</b>
UDO Compliance Surety Review and Processing Fee	\$300	
	<b>Step 5 Subtotal</b>	

**ESTIMATED TOTAL FEES DUE \$**