



Town of Holly Springs  
Tree Advisory Committee  
Minutes: *January 10, 2022*

Development Services • 128 S. Main Street • P.O. Box 8 • Holly Springs, NC 27540

Agenda Item 1: ROLL CALL

The Tree Advisory Committee met on Monday, January 10, 2022 via Zoom at 6:00 P.M. when quorum was established.

Members Present: Kelly Oten, Chairperson  
Rachel Woods, Vice Chairperson  
Ginny Suever

Members Absent: Amanda Bowden

Ex-Officio

Members Present: Adam Orsak  
Aaron Wolff  
Kristi Bennett  
Thomas Urquhart  
Tony McDermont

Ex-Officio

Members Absent:

Staff Present: Elizabeth Goodson  
Cheryl Caines  
Taylor Jackson  
John Mullis  
Brett Gosney

Others Present: None

Agenda Item 2: Agenda Adjustment

None

Agenda Item 3: Minutes

Motion to approve the minutes for the November 8, 2021 meeting.

Motion by: Ginny Suever

Seconded by: Rachel Woods

Action: *The committee voted in favor of the motion. (3-0)*

Motion to approve the minutes for the December 13, 2021 meeting.

Motion by: Ginny Suever

Second by: Rachel Woods

Action: *The committee voted in favor of the motion. (3-0)*

Agenda Item 4: Tree City USA

---

a. Tree City USA Application Update

Mrs. Caines state there is no change from the previous meetings.

Agenda Item 5: Street Tree Replacement Program

---

a. Street Tree Grant Applications

Mrs. Caines provided an update on the applications that have been received and updated.

Motion: The Tree Advisory Committee recommends funding the following Street Tree Grant Applications:

- Owens
- Delaney/Midden Way
- Tangeman

Motion by: Rachel Woods

Second by: Ginny Suever

Action: The committee voted in favor of the motion. (3-0)

Agenda Item 6: Tree Standards & Guidelines

---

a. No business

Agenda Item 7: Arbor Day & Education Events

---

a. Tree Planting – January 22, Law enforcement Center

Mrs. Oten will be the volunteer for this event. The event will continue to be promoted on social media to allow to invite more to sign up for the event.

b. Tree Pruning – February

Mrs. Caines stated that there are two dates currently be discussed for this event. A volunteer will be need for this to greet the arborist when they arrive. Mrs. Suever has volunteered to be greet the arborist.

c. Arbor Day – March 19

Mrs. Caines stated that this event could be tied in with the Farmers Market to allow for more participation. The event will need to be finalized soon as the event is coming up soon. Mrs. Oten stated the event that was done on years ago at Ting Park would also be a good idea for the event. The Hunt Center has a tree that needs to be replaced and is a potential location for the Arbor Day Event. Different ideas for the Arbor day event were discussed by members and staff. The overall idea discussed was having the Mayor plant a tree at the Hunt Center and have a booth at the Farmers Market giving away trees.

d. Spring Fling – April 2

The committee decided that they will discuss this further once the Arbor Day Event has been finalized.

Agenda Item 8: Next Meeting

---

Next Meeting is scheduled for February 14, 2022. The preference for the group is for it to be virtual.

*Agenda Item 9: Adjournment*

---

Motion: Motion to Adjourn.

Motion by: Kelly Oten

Second by: Ginny Suever

Action: The Planning Board voted in favor of the Motion. (3-0)

Time: 7:00 pm



Brett Gosney

TAC Clerk