



June 28, 2011

## MINUTES

The Holly Springs Town Council met in a duly-called special meeting on Tuesday, June 28, 2011 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Dick Sears presided, calling the meeting to order at 6 p.m. A quorum was established as the mayor and five council members were present as the meeting opened.

**Council Members Present:** Councilmen Jimmy Cobb, Parrish Womble, Chet VanFossen and Tim Sack and Councilwoman Linda Hunt Williams and Mayor Sears.

**Council Members Absent:** none.

**Staff Members Present:** Carl Dean, town manager; Chuck Simmons, assistant town manager; Joni Powell, town clerk, (recording the minutes); Drew Holland, finance director; Len Bradley, director of Parks and Recreation; Ricky Blackmon, code enforcement director; Luncie McNeil, director of public works; Matt Shimmer, summer intern; John Herring, police chief; Jeff Wilson, IT director; Stephanie Sudano, director of engineering; and Mark Andrews, public information officer.

**2. Budget Considerations -** Mr. Holland explained that State statute and directives from the Local Government Commission as of Oct. 18, 2010 state that all 911 Public Safety Answering Point funds must be reported in a special revenue fund titled "Emergency Telephone System Fund." If not, it would be considered a statutory violation during the Town's audit and could cause a delay in monthly 911 distributions.

Mr. Holland asked the Council to adopt a budget amendment that would remove the 911 PSAP funds from the General Fund and into a Special Revenue Fund.

**Action:** The Council approved a motion to adopt amendments to the FY 2010-11 budget in the amount of \$324,500 to move 911 PSAP funds from the General Fund and into a Special Revenue Fund as required by state statute.

**Motion By:** VanFossen

**Second By:** Cobb

**Vote:** Unanimous

*A copy of the budget amendment is incorporated into these minutes as an addendum page.*

At this time, Mr. Dean outlined the proposed FY 2011-12 budget and indicated slight changes that had been made to the plan, based on input provided by Council during the budget workshop.

The following are highlights of the proposed budget:

- Proposed budget is based on 98% collection rate
- Approximate tax base of \$3,202,889,457
- No Tax Rate Increase = \$0.415 per \$100 valuation
- One new position in GF – Facilities Maintenance Tech
- No new positions in UF, upgrade of existing position to a higher certificate level and will handle reclaimed system and FOG program
- \$30,000 in non-profit contributions
- \$10,000 in discretionary funds for potential Chamber projects

**June 28, 2011 Town Council Special Meeting**

**Page 1**

- \$30,000 for civic organization sign
- Temporary lease for police substation
- Development fees will remain the same for next budget year
- No COLA, merit/performance pay funded at 2%
- 5% 401k contribution and longevity benefits
- State mandated 0.53% increase in retirement
- Health insurance rates budgeted with 11% increase (switch from BCBS to United Healthcare)

The General Fund is balanced at \$23,552,000.

The Utility Fund is balanced at \$10,275,000.

The budget is funded by a table of rates and fees, together with a 41.5-cent tax rate applied to every \$100 valuation. The budget is based on a tax base of \$3.2 billion.

With that explanation completed, the Council commented on how conservative the budget appeared to be.

**Action:** The Council approved a motion to adopt Ordinance 11-05 establishing the FY 2011-12 operating budget for the Town of Holly Springs.

**Motion By:** Williams

**Second By:** VanFossen

**Vote:** Unanimous.

*A copy of Ordinance 11-05 is incorporated into these minutes as addendum pages.*

**Action:** The Council approved a motion to adopt Ordinance 11-06 setting the FY 2011-12 water and sewer rates.

**Motion By:** Williams

**Second By:** Cobb

**Vote:** Unanimous.

*A copy of Ordinance 11-06 is incorporated into these minutes as an addendum page.*

**3. Adjournment:** There being no further business for the June 28, 2011 special meeting of the Holly Springs Town Council, was adjourned following a motion by Councilman VanFossen, a second by Councilman Womble and a unanimous vote..

Respectfully Submitted on Tuesday, Aug. 16, 2011.



\_\_\_\_\_  
Joni Powell, MMC, Town Clerk

**Addendum pages as referenced in these minutes follow and are a part of the official record.**

