



Town of Holly Springs Tree Advisory Committee Minutes: *September 14, 2021*

Development Services • 128 S. Main Street • P.O. Box 8 • Holly Springs, NC 27540

Agenda Item 1: ROLL CALL

The Tree Advisory Committee met on Monday, September 13, 2021 in Holly A & B at the Cultural Center located at 300 W Ballentine St beginning at 6:00 P.M. when quorum was established.

Members Present: Rachel Woods, Chair
Kristina Natt och Dag, Vice Chair
Kelly Oten

Members Absent: Amanda Bowden, Secretary
Member vacancy

Ex-Officio

Members Present: Adam Orsak
Christine Kelly
Len Lloyd

Ex-Officio

Members Absent: Thomas Urquhart

Staff Present: Cheryl Caines
Elizabeth Goodson
Sean Ryan
Taylor Jackson
Rob Adams

Agenda Item 2: Agenda Adjustment

No agenda adjustment was made.

Agenda Item 3: Minutes

- a. Motion to approve the minutes for the June 14, 2021 meeting.

Motion by: Ms. Oten

Seconded by: Ms. Natt och Dag

Action: *The committee voted in favor of the motion. (3-0)*

- b. Motion to approve the minutes for the July 12, 2021 meeting.

This item was not voted on due to the members not having reviewed them in advance. The minutes will be voted on at the next meeting.

Agenda Item 4: Action/Discussion Items

- a. Unified Development Ordinance Update – tree related elements
 - Chapter 4: Open Space Conservation & Improvements (tree preservation)
 - Chapter 5: Landscaping (street trees and site plantings)

The Board noted that they did not have the opportunity to review Chapter 5 yet. Staff gave a presentation on the Unified Development Ordinance (UDO) including reasons for the update and differences in the existing and proposed code. The Board differed discussing tree preservation code changes until Item 5a, which was a presentation by TAC members on the proposed tree preservation and open space code.

There was discussion on the location of trees to stop signs, light posts and site distances. Rob Adams, Street Maintenance Supervisor noted that his crew frequently sees street trees planted too close to traffic signs. It was noted that this occurs in older developments, and the current code was recently updated to address conflicts between street trees, signs, street lights, and at corners.

Agenda Item 5: Other Business

- a. TAC Tree Ordinance Presentation (TAC Members)

The Board presented their recommended changes for the proposed open space and tree preservation code. A copy of the information presented is attached (Attachment 1). Staff will review this information and share with the consultant writing the code.

- b. Project Updates
 - i. Street Tree Grant Program 2021 (Cheryl Caines)
 - a. Sub-committee Meeting Date/Time/Place
 - ii. Summer Education Program (Cheryl Caines)
 - a. September 18th, Bass Lake
 - iii. Hollyfest (Rachel Woods)
 - a. Saturday, October 30th
 - b. Booth (tree give away, awareness, other ideas)
 - c. Volunteers – Adam thought they could get volunteers

Cheryl Caines gave an update on the number of Street Tree Grant applications received. It was determined that a subcommittee could not meet on September 20th to review the

applications. These will be reviewed by the Board at the October 11, 2021 meeting. The Board discussed Hollyfest activities, including tree give-aways. Outstanding items include ordering trees (Redbuds, Dogwoods, Holly, not too many large trees) and recruiting/organizing volunteers.

c. Election of Officers

Election of officers was deferred to the next meeting.

Agenda Item 6: Next Meeting Anticipated Topics: October 11, 2021

- Review street tree grant applications

Agenda Item 7: Adjournment

Motion to adjourn.

Motion by: Ms. Natt och Dag

Seconded by: Ms. Woods

Action: *The committee voted in favor of the motion. (3-0)*

The meeting adjourned at 8:03 p.m.

Angela Parsons
Tree Advisory Committee Clerk

 for

