



Town of Holly Springs Tree Advisory Committee Minutes: *July 12, 2021*

Development Services • 128 S. Main Street • P.O. Box 8 • Holly Springs, NC 27540

Agenda Item 1: ROLL CALL

The Tree Advisory Committee met on Monday, July 12, 2021 in Town Hall at 128 South Main Street at 6:00 P.M. Only two members were in attendance. Quorum was not established; therefore no votes were taken.

Members Present: Rachel Woods, Chair
Kelly Oten

Members Absent: Amanda Bowden, Secretary
Kristina Natt och Dag, Vice Chair

Ex-Officio

Members Present: Adam Joseph Orsak
Thomas Urquhart

Ex-Officio

Members Absent: Aaron Wolff/Christine Kelly
Len Lloyd

Staff Present: Melissa Sigmund
Cheryl Caines
Rob Adams
Elizabeth Goodson
Bronwyn Bishop
Chris Hills

Others Present: None

Agenda Item 2: Agenda Adjustment

No agenda adjustment made.

Agenda Item 3: Minutes

Motion to approve the minutes for the June 14, 2021 meeting.

There were not enough members for a quorum so the minutes were not reviewed or adopted.

Agenda Item 4: Election of Officers

There were not enough members for a quorum so officers were not elected.

Agenda Item 5: General Business

Updates were given by staff and TAC members on the following programs.

- a. Street Tree Replacement Program – discussion of program marketing
- b. Summer Education Program – details about summer program and ideas/potential dates for future programs
- c. Hollyfest – discussion of activities for TAC Hollyfest booth

Agenda Item 6: Other Business

- a. Staff Updates
 - a. Unified Development Ordinance (UDO) update

Melissa Sigmund gave an overview of the UDO update project including the framework of the changes and timeline. Draft code language of tree related topics such as preservation, street trees and landscaping were not yet available. However, Ms. Sigmund did present a draft development standards table that included percentages of tree preservation and open space based on site zoning. There was some discussion on the percentages and tree preservation to address questions from the group.

Agenda Item 7: Next Meeting: November 8, 2021

- a. Anticipated Topic: Winter/Spring Education Program and Arbor Day programming.

Agenda Item 8: Adjournment

The meeting ended at 8 p.m.

Meeting notes were prepared by Cheryl Caines, Planner II.

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