



# Town of Holly Springs Tree Advisory Committee Minutes: *May 10, 2021*

Development Services • 128 S. Main Street • P.O. Box 8 • Holly Springs, NC 27540

## Agenda Item 1: ROLL CALL

The Tree Advisory Committee met virtually on Monday, May 10, 2021 at 6:00 P.M. when quorum was established.

Members Present: Rachel Woods, Chair  
Kristina Natt och Dag, Vice Chair  
Amanda Bowden, Secretary  
Amber Duerbig

Members Absent: Joe Fuller

### Ex-Officio

Members Present: Julia Janosko (*late 6:39, left early*)  
Aaron Wolff  
Christine Kelly (*left early*)  
Thomas Urquhart  
Len Lloyd

Staff Present: Melissa Sigmund  
Cheryl Caines  
Taylor Jackson  
Rob Adams  
Kathy Carlisle

Others Present: Elizabeth Goodson  
Bronwyn Bishop  
John Sutherland

## Agenda Item 2: Agenda Adjustment

None.

## Agenda Item 3: Minutes

Motion to approve the minutes for the April 12, 2021 meeting.

Motion by: Ms. Natt och Dag

Seconded by: Ms. Woods

Action: *The committee voted in favor of the motion. (4-0)*

#### *Agenda Item 4: Action/Discussion Items*

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- a. Street Tree Replacement Program 2021
- b. Summer Education Program

Discussions were held regarding ways to update the Street Tree Replacement Program to replace more trees for lower cost. The proposed fall Street Tree Replacement Program is a reimbursement program for work done by HOAs or residents. Sunset Ridge HOA was offered as an example of how more trees in an area were replaced for lower cost than what the town did the Street Tree Replacement Program in the spring. Another example was how Autumn Park may take out all the red maples and replace them. Discussions were held regarding:

- individual vs. group applications
- reimbursement amounts for individual vs. group
- criteria for the application process
- rankings for the applications
- tree species, organizations who may help with volunteer work
- vendor requirement for group reimbursement
- application feedback
- ways to handle application review
- need for maintenance plan
- need for planting plan following street tree town regulations
- utilizing street tree survey completed over the summer
- application assistance the town would provide (aerial photo printing)

Ms. Woods will type out the priorities to send to Ms. Caines after the meeting. Holly Springs town staff will internally discuss logistics to come up with a sample application for TAC discussion at the June 14<sup>th</sup> meeting.

The summer education program topic was discussed with pest identification and management or tree identification as possible topics. It was decided to try a children's program next year and to hold one class on pest identification and management at a park outdoors for the summer educational program.

#### *Agenda Item 5: Other Business*

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- a. Staff Updates
  - Outgoing Member Appreciation Gathering
  - TAC Annual Update to Town Council
- b. Announcements/Information Sharing

The outgoing member appreciation gathering will be held outdoors on June 14th. Incoming members will be invited for a meet and greet. Location is yet to be determined. On May 18th, Ms. Woods will be presenting the yearly TAC update to the Holly Springs Town Council. Ms. Woods went over the presentation with the TAC for member input. Topics covered will be the Tree City USA, public education programs, public outreach programs, planned Street Tree Replacement Program changes/goals, etc. Ms. Woods reported on the four cherry tree memorial planting at Womble Park and Mr. Wolff provided an update to HB 496.

Agenda Item 6: Next Meeting Anticipated Topics: June 14th

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The next meeting will be in person for an outgoing member appreciation gathering, follow up discussion on the Street Tree Replacement Program after internal town staff discussion and a new member meet and greet.

Agenda Item 7: Adjournment

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The meeting adjourned at 7:52 p.m.



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Amanda Bowden  
TAC Secretary

