



## Recreation Advisory Committee Meeting Agenda

March 14, 2019

7:00 p.m.

**BOARD MEMBERS PRESENT:** Ken Cicora, Alice Reese, Liz Stone, Wanda Holloway, Val Atkinson, Gerry Martinez De Andino, Tom Joyce, Mark DiGiacomo, Len Lloyd

**ABSENT MEMBERS:**

**COUNCIL MEMBERS PRESENT:** Tom O'Brien, Cheri Lee

**STAFF PRESENT:** LeeAnn Plumer, Adam Huffman, Lauren Martin

### **I. CALL TO ORDER**

Meeting was called to order 6:57pm by Ken Cicora

Motion to approve agenda: Wanda Holloway motioned, Gerry Martinez De Andino seconded

Motion to approve minutes: Mark DiGiacomo motioned, Wanda Holloway seconded

### **II. PUBLIC COMMENT**

None

### **III. OPERATIONS BUDGET OVERVIEW – DIRECTOR LEE ANN PLUMER**

Director Plumer presented a Power Point titled: Preparing for Fiscal Year 20 Budget. Power Point will be made available for reference with summary points noted below.

Power Point covers the operating costs, base budgets and considerations for Fiscal Year 2020. The presentation was organized by the 7 sub-departments within the Park and Recreation Department as listed below:

1. Cultural Center
2. Park & Field Maintenance
3. Community Center/Programs/Administration

4. Bass Lake (& Sugg Farm)
5. Athletics (Youth & Adult)
6. Facilities Maintenance (Town Wide)
7. NMAC (Ting Park)

Questions/Discussion:

- Would/can the Town offer Volleyball with Athletics? Assistant Director Huffman explained that height clearances required by volleyball exceed what current facilities can provide. A new Joint Use Agreement would be required with Hope or another compliant facility.
- The demand for basketball opportunities requires a Joint Use Agreement (JUA) with partners in Town to fill needs. Current JUA's exist with Holly Grove Middle School and & Holly Springs High School. Due to size constraints of available courts and the potential for injury due to crowded conditions, the Adult league has been moved to Hope Church.
- The unusual circumstance of Facilities Maintenance as a sub-department of P&R was noted. Director Plumer agreed but added that the Maintenance Staff is excellent especially with regards to the P&R Facilities and P&R would hate to lose them to another dept.
- Holly Springs has a new sign design that identifies greenways. Any new greenways moving forward would incorporate new signs. At present, there is no budget for a Town-wide sign package, most operations are in-house.
- All committee members agreed that seeing the budget was new for the group and all found it very helpful.

**IV. TING STADIUM, input and updated contractual agreement with Capital Broadcasting  
-LeeAnn Plumer**

Director Plumer reviewed P&R Committee survey monkey feedback for the updated agreement with Capital Broadcasting, current owners of the Salamanders. Staff will use feedback to update Town Council, but the Council has ultimate decision.

Director Plumer presented a PowerPoint which summarized the survey monkey feedback.

Questions/Discussion:

- Member Holloway who also serves on the Advisory Board for Food Cupboard noted that the Salamanders are volunteering at Food Cupboard and she sees more community involvement.
- Current Ting sign with electronic marquee only displays the time and temperature. Picking up on a survey response, Member Lloyd suggested this was a lost opportunity to advertise events occurring at Ting since advertisement of events is poor.

## V. REPORTS

### A. Council Update –Tom O’Brien

- It is budget season now and Town Council has several workshops focusing on budget. Report expected in April to summarize Planapalooza workshop.
- Hospital broke ground today.
- Spring Fest scheduled for April 27. Hopes are parking deck will be complete end of April.
- Adjacent building construction beginning.
- Lowes Home Improvement next to IHop construction beginning end of April

### B. Tree Advisory Committee – Tom Joyce

- The Committee is still in formative stages.
- Town Staff presented the tree data base. Last summer an intern Intern located & identified the approximately 14,000 trees in town & created a GIS layer. There was discussion about a street tree maintenance partnership with HOA’s.
- On April 2, Tree Committee is going to Council with proclamation event for Arbor Day. The event may be held April 26<sup>th</sup> possibly at Farmer’s Market possibly but they are also considering a booth at Spring Fest.

### C. Land Use and Community Character Team – Gerry Martinez De Andino

- Committee has held 5 workshops with Town. On Monday at the committee meeting they hope to receive an update on what they came away with from Planapalooza.

### D. Operations Update – Assistant Director Adam Huffman

- Hotel CA at the Cultural Center tonight
- Justin with Parks and Recreation spearheaded a senior programming summit about age related program expansion when appropriate. The goal is to make programs more inclusive. (Pickle ball is an example)
- SWAC Basketball Tournament: Regionals last weekend 4 of 6 teams participated: 16U, 14U boys & 10U girls, the State coming this weekend
- Shelter at Sugg – Triangle Land Conservancy has approved the plans. 2 changes made by planning & engineering depts. but the designers have updated the drawings

and they are ready to go to bid. Last meeting tomorrow to VE or make any last changes before bidding.

- Sportsman Way extension: broke ground. 1 Rt in, 2 Rt. out. Left crossover from Southbound. Traffic signal control.
- Concessions at Womble: The Parks and Rec. Dept. has found a concession vendor they would like to try using at Womble soccer and baseball complexes for the duration of the fiscal year. Fuquay-Varina uses them and hopefully, this will help the town keep control of the process in a cost-effective way. P&R will go to Town Council for permission.
- Ceiling work at Hunt: Getting things lined up for a drop ceiling in fitness room with sound system and HVAC. Hoping this will be done in early April. This should be a happy improvement for both patrons and staff.
- Carl Dean Greenway: latest and greatest is May. Decent weather this week but weather delays persist.

#### **VI. NEW BUSINESS-CHAIR STONE**

- Facility Tour: Chair Stone proposes the Committee meets at 6:00 to look at greenways or look at multiple facilities next month.
- Suggested locations by the Committee included Sugg, Greenways, the Holly Springs spring at Mim's, Carl Dean Greenway when complete. Other greenways for consideration are the Utley Creek greenway that is being developed currently and look at tunnel under 55. Ballen Ridge greenway which will be connected with Morgan Park.
- Town has a 22 passenger bus we can use to transport group.
- Liz & Adam to develop a schedule/route.

**Everyone wear proper footwear to next meeting. Looking at Mim's & Sugg for the next meeting. Meeting will be the tour and any business can be covered in parking lot. Staff will send a link to plans prior. Meeting at 6:00.**

#### **VII. ANNOUNCEMENTS/INFORMATION SHARE**

Tree Planting at Womble by Rotary Club – Adam Huffman

23 Crepe Myrtles will be planted at Womble. Town will auger and mulch, Rotary will buy & plant the trees and fertilizer. There will be 1 memorial tree for Cam Womble with a nice dedication ceremony with Town Council.

#### **VIII. ADJOURN**

Motion: Member Holloway, Seconded, Member Joyce

Meeting was adjourned at 8:15 pm.