



March 21, 2017

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, March 21, 2017 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears, Councilmen James Cobb, Tom O'Brien, Hank Dickson and Peter Villadsen and Councilwoman Cheri Lee.

Council Members Absent: None.

Staff Members Present: Charles Simmons, town manager; John Schifano, town attorney; Daniel Weeks, assistant town manager; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Adam Huffman, assistant parks and recreation director; Len Bradley, parks and recreation director; Irena Krstanovic, director of economic development; Gina Clapp, director of planning and zoning; Leroy Smith, fire chief; Kendra Parrish, director of engineering; Tamara Ward, communications specialist; and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rev. Dave Lanudi, pastor of Hope Community Church.

4. Agenda Adjustment: The March 21, 2017 meeting agenda was adopted with changes, if any, as listed below.

Changes: None.

Motion by: Cobb

Second by: Dickson

Vote: Unanimous

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded:

None.

6a. Public Hearing: Annexation Ordinance A16-04 – Ms. Clapp said the Town has received a petition for voluntary annexation of approximately 1.18 +/- acres located at 5204 Old Adams Road. The property owner is Jerre Parker of Primera Homes I, LLC System and the property is contiguous with city limits.

Ms. Capp said the public hearing for this annexation petition was opened on Feb. 7 and Feb. 21 and continued to March 21, 2017. She asked that the public hearing be reopened and then further continued to the April 4 Council meeting because staff is still waiting for some paperwork to be completed.

With that explanation completed, Mayor Sears opened the public hearing. The following input was recorded: None.

There being no input, the public hearing was continued.

Action: The Council approved a motion to continue the public hearing on Annexation Ordinance A16-04 to resume at the April 4 Town Council meeting.

Motion by: Cobb

Second by: Lee

Vote: Unanimous

7. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Cobb, a second by Councilman Dickson and a unanimous vote. The following actions were affected:

7a. Minutes – The Council approved minutes of the Town Council’s regular meetings held Jan. 17, Feb. 7 and Feb. 21.

7b. Budget Amendment Report– The Council received a monthly report of operational budget amendments approved by the town manager or that were accomplished at the direction of the Council. *A copy of the budget amendment report is attached to these minutes.*

7c. Resolution 17-10 - The Council adopted Resolution 17-10 declaring certain personal property surplus to the needs of the town.

7d. Budget Amendment - The Council adopted an amendment to the FY 2016-17 budget ordinance to approve non-operating fund budgets.

7e. The Mills at Avent Ferry Infrastructure Agreement - The Council approved an amendment to a infrastructure reimbursement agreement with the developer of The Mills at Avent Ferry (fka Union Ridge).

7f. Debt Service Fund - The Council authorized the establishment of a Debt Service Fund in the Town budget.

7g. Resolution 17-11 – The Council adopted Resolution 17-11 approving FEMA documents and designating the Town’s official FEMA agents.

7h. Budget Amendment, \$20,000 – The Council authorized an amendment to the FY 2016-17 budget in the amount of \$20,000 for installation of sewer line on Earp Street.

7i. Leslie-Alford-Mims House Expiration Date Extension – The Council granted plan approval expiration date extensions for the Leslie-Alford-Mims House.

7j. Sunrise United Methodist Church – The Council granted a plan approval expiration date extension for Sunrise United Methodist Church.

8. Other Business: None that resulted in Council action.

9. Manager’s Report: None that resulted in Council action.

10. Closed Session: 143-318.11(a)(3) to discuss with the town attorney under the attorney-client privilege matters related to existing and potential civil lawsuits, namely *Fred Smith vs. Town of Holly Springs* and *Downton Square vs. Town of Holly Springs*.

General Account of March 21, 2017 Closed Session

In closed session the Town Attorney updated Council members on mediation taking place in the Fred Smith vs. Town of Holly Springs lawsuit. Council then gave Mr. Schifano its direction for mediation in the matter. Mr. Schifano then advised the Council on the potential for legal action following action on the Downton Square development plan request.

No action was taken in closed session, other than a motion to return to open session, which carried unanimously.

- End of General Account

11. Adjournment: There being no further business for the evening, the March 21, 2017 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, April 18, 2017.

Joni Powell, MMC, NCCMC
Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official

