



**Recreation Advisory Committee Meeting Minutes
November 10, 2016 7:00 p.m. Town Hall Council Chambers**

BOARD MEMBERS PRESENT: Kevin Adams, LeeAnn Plumer, Liz Stone, Brian Ainslie, Tom Joyce, Howard Slinkard, Wanda Holloway

ABSENT MEMBERS: Winston Shade, Alice Reese

COUNCIL MEMBERS PRESENT: Cheri Lee, Hank Dickson

STAFF PRESENT: Len Bradley, Adam Huffman, Kristen Denton

CALL TO ORDER: Mr. Adams called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Motion to approve: Ms. Stone; Second: Mr. Slinkard; Vote: Unanimous; Meeting minutes approved with no corrections.

PUBLIC COMMENT PERIOD: N/A

DISCUSSION REGARDING WAIVING OF FEES:

After much discussion, the advisory committee, along with input from staff, determined that Holly Springs based nonprofits would fall into two groups, charitable and non-charitable, where Holly Springs based nonprofit is demonstrated by a 501c3 IRS determination with a physical address located in the Town of Holly Springs. Further discussion took place regarding the methodology to determine charitable and non-charitable. It was suggested by Mr. Dickson to utilize the Secretary of State designation as our guide. Mr. Bradley suggested that charitable Holly Springs based nonprofits receive a 50% waiver and non-charitable Holly Springs based nonprofits receive a 25% waiver, to which the advisory committee members agreed. Organizations located outside of Holly Springs would not qualify for any fee waivers, but could be considered for a partnership at staff discretion.

Mr. Joyce wanted to ensure that the committee take the appropriate time to fully research and implement a process that will work well for the Parks and Recreation Department staff, Parks and Recreation Advisory Committee, and the Town Council. He did not want to make a decision based upon a pre-determined time frame. Mr. Bradley suggested that the new policy be presented at Town Council retreat and not be effective until July 1st for next fiscal year. The current moratorium on fee waivers will remain in effect, but staff can present proposals with extenuating circumstances to the Advisory Committee should they arise.

ACTION: Staff will prepare the criteria that will be required for consideration of a fee waiver and present to the advisory committee at the January meeting.

MOTION: Ms. Plumer

SECOND: Mr. Slinkard

VOTE: Unanimous

DECEMBER MEETING: No meeting. The advisory committee will have a holiday dinner on Thursday, December 8th at 6:00pm. Ms. Holloway will contact Mason Jar Tavern to make a reservation. If reservations are not available, we will have the dinner catered.

JANUARY TOPIC: Staff presentation of fee waiver criteria

OTHER BUSINESS: None

ADJOURN: There being no further items for discussion the meeting was adjourned at 8:30 pm.

MOTION: Ms. Plumer

SECOND: Mr. Joyce

VOTE: Unanimous