



**Recreation Advisory Committee Meeting Minutes
October 13, 2016 7:00 p.m. Town Hall Council Chambers**

BOARD MEMBERS PRESENT: Brian Ainslie, Tom Joyce, Alice Reese, Kevin Adams, Wanda Holloway, Winston Shade, Liz Stone (T)

ABSENT MEMBERS: Howard Slinkard, LeeAnn Plumer

COUNCIL MEMBERS PRESENT: Cheri Lee

STAFF PRESENT: Len Bradley, Adam Huffman, Lori Puzak

CALL TO ORDER: Mr. Adams called the meeting to order at 7:07 pm.

APPROVAL OF MINUTES: Motion to approve: Ms. Holloway; Second: Mr. Joyce; Vote: Unanimous; Meeting minutes approved with no corrections.

PUBLIC COMMENT PERIOD: none

DISCUSSION REGARDING WAIVING OF FEES:

The policy regarding waiving fees should accommodate two tiers. The first tier should be for local non-profit organizations and the second tier should be for events with significant economic impact for the Town of Holly Springs. Non-profits not located in Holly Springs would be required to demonstrate economic impact for Holly Springs and apply for tier two (2). Only rental fees are eligible for waivers. No administrative costs with a direct impact to taxpayers are eligible for waivers, for example staffing fees. There should be a designated application period so that all events can be considered at the same time. The frequency of the application should be either annually or every six months. There should be a line item in the budget that sets a maximum amount to be awarded per fiscal year. Once that maximum is met no further waivers will be granted.

NOVEMBER TOPIC: Conclusion of Fee Waiver discussion and presentation to Town Council

OTHER BUSINESS: Damages to Bass Lake Park due to Hurricane Matthew

The walking trail around the lake has a lot of silt on it and will need to re-mulched. The Holly Springs Run Club has volunteered to help with spreading the mulch. The bridge at the back of the lake, past the observation hut/deck, needs to be replaced or reinstalled. The parking lot has significant issues and will need either partial or full replacement. The streambed has to be reworked. The newest section of the trail with the pedestrian bridge will need some work, as well. Currently, the park is closed. The retreat center needs to be inspected to be sure that it is

safe. Womble soccer complex has a sink hole approximately 18" x 18" but it is not impeding practice or games. Field turf, the vendor for the synthetic turf, is coming in to repair the area. There were about fifteen (15) trees down on the greenway system, but they have been cut and removed from the trails. They still need to be removed from the property and disposed.

ADJOURN: There being no further items for discussion the meeting was adjourned at 9:07 pm.