



**Recreation Advisory Committee Meeting Minutes
July 11, 2013 7:00 p.m. Town Hall Council Chambers**

BOARD MEMBERS PRESENT: Kevin Adams, Wanda Holloway, Marty Buckwald, Peter Koutroumpis, Ray Riordan, Stephane Daniel, Linda Hunt-Williams, Winston Shade, Jennifer Jones

ABSENT MEMBERS: Kari McCloud

STAFF PRESENT: Julia Meder, Len Bradley

CALL TO ORDER: Peter called the meeting to order

APPROVAL OF 5/9/13 MINUTES: Minutes approved.

NOMINATIONS FOR POSITIONS: Peter asked for nominations for positions. Kevin made a motion to nominate Kari for Secretary, Marty second. All in favor. Kari will serve as Secretary. Peter asked for other nominations. Peter asked for nominations for Chair. Ray nominated Jennifer for Chair with a second from Stephane. Peter nominated Kevin with a second from Marty. Rather than accepting nominations for the position of Vice Chair, the board agreed to a vote with a show of hands for the position of Chair and the runner-up to be selected as Vice Chair. Kevin and Jennifer each stated their interests in the position of Chair. With a show of hands, three voted for Jennifer, five voted for Kevin. Kevin accepted the position of Chair and Jennifer accepted the position of Vice Chair.

FOOTBALL/CHEER REGISTRATION NUMBERS: At the request of the board, Len shared the current registration numbers for the upcoming football and cheer season.

BOND PROJECTS UPDATE: Len provided an update on all bond projects.

- Bass Lake Outfall Greenway Project: Construction has begun. Clearing is almost complete. Grading will begin as soon as it is dry enough to grade. Erosion control and stream crossings are in place. The weather has created some problems but the project is still moving forward. The greenway will be asphalt with three bridges. The project is slated for completion at the end of October. The significance of this greenway is to create a loop from Womble Park to Bass Lake Park using this greenway, Grigsby Ave, Stinson Ave, Bass Lake Rd, and the trail at Bass Lake Park.
- Sugg Park Farm Master Plan: Alta Greenways Inc. held a public information opportunity at the July 5th event. A great amount of input was collected. Another meeting for the steering committee should be held within the month.
- Womble Park Improvements: The project is moving forward, although slowly due to weather. The completion date is still the end of October. Grading has begun but is slow due to rain. The contractor is adamant about meeting the completion date and is doing everything possible to stay on track.
- Playground improvements: The bid for installation of the playgrounds at Womble and Jones was held and awarded to Reese Construction. Staff is currently working with Reese Construction on a contract. Slated date for beginning this project is Aug. 5.
- Disc Golf Course at Jones Park: The department is working with the Cary Area Disc Golf Association to design and implement an 18-hole disc golf course at Jones Park. This project is going very well.
- North Main Athletic Complex: A closing date on the property has finally been scheduled. Closing will take place on Wednesday. Once closing has taken place, plans for timbering on the property will move forward. Phase one, including tennis courts, 500 parking spaces, soccer fields, and a road for access to Main St. will be bid in August. A contract for design of phase two, including the all-sports stadium and 300-400 parking spaces, will be presented to Council on Tuesday. Bidding

for the stadium will occur in February or March of 2014. Bidding for site work will occur in December. The grading for phase two will take place within grading for the first phase. Permits are in place and Council has given direction to move forward. Phase one should be complete by early Summer 2014. Phase two should be complete by early April 2015. Plan approval for phase one will go before Council on Tuesday night in addition to a public hearing.

OTHER ITEMS:

- Winston asked if there are options for expanding parking at Bass Lake Park. Len explained that an additional 30 spaces were added at the new picnic shelter but that there are not many options. Currently the only overflow parking is on-street parking but there is the possibility of additional parking at the Sugg Farm property.
- Peter asked how the July 5th Independence Celebration went. Len shared that he believes that in his 29 years of working, this was the best event he has ever attended. Weather was clear, complaints were minimal, and the event moved smoothly.
- Kevin asked Len for a list of Parks and Recreation items on the agenda for the next Council meeting.
 - Two new policies- One regarding background checks for volunteers and one regarding updates to registration accounts.
 - The contract for Ph.2 design for NMAC
 - An agreement between the Town and the Cary Disc Golf Association.
- Peter asked how the hiring process was going for the Assistant Director position. Len shared that first interviews have been complete. Len will be conducting a second interview with two of the final candidates.
- Wanda shared that while she was volunteering at the July 5th event for the Sugg Farm Master Plan Steering Committee, she asked parents about their involvement in P&R programs. She stated that she received a lot of positive feedback from parents about their activities and their enthusiasm about the future of Sugg Farm.
- Peter emailed out a document of affirmation and support of the North Main Athletic Complex Ph. 2. The board voted to officially support Ph. 2 in addition to the straw poll taken at the joint meeting in June. All in favor.
- Len shared that a website with facts and information regarding the North Main Athletic Complex project should be on the Town's website shortly so that the public can view all information.
- Kevin stated that the board usually skips a meeting for one month during the Summer. After discussion, most board members will be in town in August. Meeting will stand.

ADJOURN: There being no further items for discussion the meeting was adjourned.