



March 6, 2012

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, March 6, 2012 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears and Councilmen Jimmy Cobb, Chet VanFossen, and Tim Sack and Councilwomen Cheri Lee and Linda Hunt Williams

Council Members Absent: None.

Staff Members Present: Chuck Simmons, assistant town manager; John Schifano, town attorney; Linda Harper, deputy town clerk (recording the minutes); Len Bradley, director of parks and recreation; Gina Clapp, director of planning and zoning; Jeff Wilson, information technology director; Niki Litts, communications specialist; and Drew Holland, finance director.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Bishop Mark Savoldi, of Church of Jesus Christ of Latter Day Saints.

4. Agenda Adjustment: The March 6, 2012 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: Cobb

Vote: Unanimous

Items added to Agenda: None.

Items removed from Consent Agenda: None.

Items removed from the agenda: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded: None.

Tom Hughes, 212 Cliffcreek Drive, invited the Council members to the Springs Dance Company dance event scheduled for Saturday, March 10, 2012, at 2:00 p.m. and 7:00 p.m. at the Holly Springs Cultural Center. This event supports summer scholarships.

Phillip Yates, 3948 Circle Drive, said he had a problem with stormwater run-off on his property. He asked when curb and gutter will be installed on Circle Drive.

6a. Girl Scout Week Proclamation – Mayor Sears proclaimed March 11 –17, 2012 as Girl Scout Week in the Town of Holly Springs, and presented the proclamation to Tara Hargrove and Brenda Whipple, troop leaders of Girl Scout Senior Troop #1002.

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Mayor Sears recognized Girl Scouts of the United States of America celebrates its' 100th anniversary on March 12, 2012. Girl Scouting builds girls' courage, confidence and character, and the program combines proven traditions with innovative approaches that help all girls develop the skills they need to meet the challenges of a constantly changing world. Girl Scouts is a safe place for girls to explore their world, develop an understanding and empathy for others and take action to make the world a better place.

Action: None.

7. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

7a. Minutes - The Council approved minutes of the Council's regular meetings held Feb.7 and Feb. 21, 2012.

7b. Budget Amendment, \$4,600 - The Council adopted an amendment to the FY 2011-12 budget in the amount of \$4,600 to move last year sponsor funds from fund balance for the annual partners event. *A copy of the budget amendment report is attached to these minutes.*

7c. Resolution, 12-04 – The Council adopted Resolution 12-04 declaring certain personal property to be surplus to the needs of the Town and authorizing the disposal of said property. *A copy of Resolution 12-4 is attached to these minutes.*

7d. Ballenridge Outfall Rehabilitation - The Council approved to retain Diehl & Phillips Engineering for construction administration in the Ballenridge outfall manhole rehabilitation project and to adopt an amendment FY 2011-12 budget in the amount of \$16,250 to cover the \$14,750 cost of the contract plus contingency of \$1,500. *A copy of the budget amendment is attached to these minutes.*

8. Other Business: Mayor Sears said he appreciated the teamwork among the Council Members and staff at the Town Council Retreat last weekend.

9. Manager's Report: The assistant town manager invited the Town Council to attend two meetings, one regarding superstreets in the Council Chambers of Town Hall on March 20, from 4:00 to 6:00 p.m., and a South Wake Landfill Site meeting at the Holly Springs Cultural Center from 4:00 p.m. to 7:00 p.m.

10. Closed Session: None.

11. Adjournment: There being no further business for the evening, the March 6, 2012 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman VanFossen, a second by Councilman Cobb and a unanimous vote.

Respectfully Submitted on Tuesday, March 20, 2012.



Linda R. Harper, MMC, Deputy Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official

