



MINUTES

The Holly Springs Town Council met in regular session on Tuesday, May 4, 2010, in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Councilmen Jimmy Cobb, Parrish Womble, Chet VanFossen and Tim Sack and Councilwoman Linda Hunt Williams and Mayor Sears.

Council Members Absent: None.

Staff Members Present: Carl Dean, town manager; Chuck Simmons, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk (recording the minutes); Linda Harper, deputy town clerk; Drew Holland, finance director; Len Bradley, director of parks and recreation; Gina Clapp, director of planning and zoning; Josh Olmeda, IT technician; Michelle D'Antoni, communications specialist; Stephanie Sudano, director of engineering; Jenny Mizelle, director of economic development; Daniel Weeks, project analyst; and Heather Keefer, environmental specialist.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rev. Doug Parlin, pastor of South Wake Baptist Church.

4. Agenda Adjustment: The May 4, 2010 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: Womble

Vote: Unanimous

Items added to Agenda: Recognition of Communications Department awards earned.

Items removed from Consent Agenda for discussion: None.

Items removed from the agenda: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded.

Kirk Rice, 613 Saint Vincent Drive – Mr. Rice explained that a group of volunteers was organizing in order to provide renovations of a home in Windward Pointe Subdivision. He explained that a teenager living at the home had been seriously injured, leaving him paralyzed from the neck down, and renovations were necessary for him to live in the home.

Mr. Rice asked the Town Council to waive any building or development fees that would ordinarily be charged.

Action: The Council approved a motion to authorize the waiving of any town building or development fees that would be required for any renovations at 604 St. Vincent Drive.

Second By: Sack

Vote: Unanimous.

6a. Youth Gang Awareness and Prevention Month – Mayor Sears said the Wake County Gang Prevention Partnership requests that Wake County and each of the 12 municipalities in Wake County adopt proclamations to bring public awareness to the growing issues of gang activity.

He said the Holly Springs Police Department has begun its own initiatives to educate the public, teachers, students and parents about gangs and related criminal activity.

Mayor Sears said the proclamation urges Holly Springs citizens to be aware of this problem that impacts small suburban towns just as much as it does larger cities.

Action: None.

6b. Kids Appreciation Day – Mayor Sears said the Kiwanis Club of Holly Springs is planning an event to show the children of this community the Town's appreciation. "Kids Appreciation Day" is set for Saturday, May 15, 2010, and events are being planned to celebrate, including an ice cream social for local children from 2 to 4:30 p.m. that Saturday at Womble Park.

Action: None.

6c. Holly Springs Kiwanis Club Terrific Kids – Mr. Brian Adornetto, president of the Holly Springs Kiwanis Club, announced the names of students who have been chosen as Terrific Kids.

He said Terrific Kids is a student recognition program that promotes character development, self-esteem, and perseverance. Students work with their classroom teacher and establish goals to improve behavior, peer relationships, attendance, or schoolwork. Students then work toward achieving the goal during a specific time period.

He said at the end of the designated time period all students who achieved their goals are recognized as Terrific Kids.

Action: None.

6d. Awards – Ms. Powell introduced her staff and reported to Town Council members about awards received at the North Carolina City and County Communicators Association conference. The Town of Holly Springs was awarded five second-place awards in various categories and a first-place award for the electronic newsletter, The Springs.

Action: None.

7a. Public Hearing: Ordinance 10-03, Environmental – Ms. Keefer said proposed Ordinance 10-3, sets out environmental ordinance amendments to Chapter 8 of the Town Code including the following:

- modifications to Chapter 8, Article II, Erosion and Sedimentation Control, to insure consistency with current State regulations;
- modifications to Chapter 8, Articles III, IV and V to insure consistency with other changes being made during this group of revisions;
- modification of Chapter 8, Article IV, Timbering, to be consistent with timbering regulations in the Town Charter; and
- the addition in Chapter 8 of Article VII, Environmental Appeal and Variance, to address and outline a new appeal and variance process for all environmental ordinances.

With that explanation completed, Mayor Sears opened the public hearing to accept input. The following comments were recorded: None. There being no comments, the public hearing was closed.

Action: The Council approved a motion to adopt Ordinance 10-03 amending Chapter 8 of the Holly Springs Town Code.

Motion By: VanFossen

Second By: Womble

Vote: Unanimous

A copy of Ordinance 10-03 is incorporated into these minutes as addendum pages.

7b. Public Hearing: The Woods at Avent Ferry – Ms. Mizelle said staff held a joint meeting with Scott Redinger, the housing consultant for the developer, and an official from the N.C. Department of Commerce, Division of Community Assistance (DCA) regarding the Town's application for Community Development Block Grant housing development funding in support of the Woods at Avent Ferry. DCA was very pleased with all aspects of the project, including scope, schedule, location, etc., Ms. Mizelle said.

She said Mr. Redinger would draft the application and send it to the Town for review and approval before it is submitted.

Ms. Mizelle said the purpose of the public hearing is to notify all interested parties of the Town's application and allow an opportunity for public comment.

Mr. Redinger advised the Council that the developer planned to build a senior housing complex with assistance from the state.

Mr. Tracy Parrot, a civil engineer for the project, addressed the Council, explaining how the state funding would be used to pave the currently gravel-topped Cotton Lane. He said Cotton Lane would be improved to Town standards to form a cul-de-sac that would be used to access the property.

Councilman VanFossen asked if the developers were planning to widen Avent Ferry Road or provide turning lanes onto Cotton Lane. When the developers said they were not planning to do so, Councilman VanFossen said he was concerned.

Mr. Parrott explained that there would be a traffic study, but typically only 51% of residents in senior housing have cars. He said staff agreed that improvements to Avent Ferry Road would not be required.

With that explanation completed, Mayor Sears opened the public hearing to accept comments. The following input was recorded: None.

There being no comments, the public hearing was closed.

Action: The Council approved a motion to approve the Town's submission of a N.C. Department of Commerce, Division of Community Assistance (DCA) application for Community Development Block Grant housing development funding in support of the Woods at Avent Ferry.

Motion By: VanFossen

Second By: Cobb

Vote: Unanimous

8. Consent Agenda: The Council approved a motion to approve the one item on the Consent Agenda. The motion carried following a motion by Councilman VanFossen, a second by Councilman Cobb and a unanimous vote. The following action was affected:

8a. Brickman Contract – The Council approved an addendum to the landscape services contract with Brickman to include Green Oaks Parkway through the end of FY 2009-10 at a cost of \$5,351.

9a. Irving Parkway Waterline Extension – Ms. Sudano explained that one of the pieces of infrastructure necessary for both the Utley Creek Wastewater Treatment Plant expansion and the Reclaimed Water System project is the extension of a potable waterline along the future Irving Parkway extension from Green Oaks Parkway. This waterline would provide potable water and fire protection for the WWTP, provide a back-up for the Town's Reclaimed Water project, and serve future development along this corridor.

Davis Martin Powell was selected to provide the design as the firm is the WWTP designer and the reclaimed water project designer. They also previously designed a sewer force main in this same corridor, so have access to all of the information needed to perform the design in the most economical and cost-effective manner for the Town.

It is planned for the Department of Public Works to install most of the waterline once the design plans are completed and permits are secured, Ms. Sudano said.

Action: The Council approved a motion to approve a proposal from Davis Martin and Powell to design and permit the Irving Parkway waterline extension and the associated funding in the total amount of \$7,000.

Motion By: Sack

Second By: Williams

Vote: Unanimous

10. Other Business: Mayor Sears commented on the opening of the 2010 Farmers Market.

Councilman Womble said he would like a 35-mile-per-hour speed limit down West Holly Springs Road past the second entrance of Twelve Oaks Subdivision.

Council consensus: The Council provided a consensus that it would like staff to pursue the establishment of a 35-mile-per-hour speed limit on West Holly Springs Road from the existing 35 mph zone westward to a point past the second entrance of Twelve Oaks subdivision.

Councilman Sack apologized, he said, for an emotional reaction he displayed during the last Council meeting. He said he did not mean to respond so strongly to citizens, and he extended his apology specifically to Rev. Otis Byrd and Mr. Ralph Joyner.


Councilwoman Williams asked if the unpaved portion of Lassiter Road could be paved. Ms. Sudano explained that staff would first have to determine if the dirt road is a public right of way and if it is a state or town right of way. She said the department would look into it.

11. Manager's Report: Mr. Dean advised the Council that the first phase of the 2010 Census had ended with a return rate of 82%. He said Census workers now would begin a door to door campaign to reach citizens who did not respond by mail. Mr. Dean also reported on the 2010 Farmers Market, and he commended the planning department for its work on both the market and the Census; the communications department's awards; the economic development department's golf outing; that Rex Healthcare had selected its builder and is on schedule to build its Holly Springs facility; that the 2010-2011 proposed budget is balanced and will be presented to Council at its May 18 meeting; and he asked Council members to be thinking of dates for a budget workshop in late May or early June.

12. Closed Session: None.

13. Adjournment: There being no further business for the evening, the May 4, 2010 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman VanFossen, a second by Councilman Sack and a unanimous vote.

Respectfully Submitted on Tuesday, May 18, 2010,



Joni Powell, CMC, Town Clerk

Addendum pages as referenced in these minutes follow and are a part of the official record.

