



July 20, 2010

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, July 20, 2010, in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Dick Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Councilmen Jimmy Cobb, Parrish Womble, Chet VanFossen and Tim Sack and Councilwoman Linda Hunt Williams.

Council Members Absent: none.

Staff Members Present: Carl Dean, town manager; Chuck Simmons, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk (recording the minutes); Len Bradley, director of parks and recreation; Gina Clapp, director of planning and zoning; Eric Tayler, information technology manager; Mark Andrews, public information officer; John Herring, police chief; Stephanie Sudano, director of engineering; and Kendra Parrish, senior engineer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Pastor Doug Parlin of South Wake Baptist Church.

4. Agenda Adjustment: The July 20, 2010 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: Womble

Vote: Unanimous

Items added to Agenda: None.

Items removed from Consent Agenda: None.

Items removed from the agenda: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded.

Ellen Blair, 7808 Senter Farm Road, Apex – Ms. Blair addressed the Council on behalf of Soroptimist International of Raleigh. She shared information on the crime of human trafficking and explained what her organization is doing to raise awareness of this criminal activity. She invited members of the Council to a conference on the issue to be hosted by the Triangle J Council of Governments.

Beth Christo, 301 Holly Pine Ct., Holly Springs – Ms. Christo addressed the Council to request its consideration of an ordinance prohibiting portable basketball goals set up in streets. She said there is a growing problem in Holly Springs in which parents allow youngsters to play basketball in the streets with goals set up at the curb. Not only does this pose a danger to the young people, but it is an inconvenience for neighbors and motorists. She said she is afraid there will be a tragedy one day if something is not done.

6. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman VanFossen a second by Councilman Womble and a unanimous vote. The following actions were affected:

6a. Minutes – The Council approved minutes of the Council's regular meeting held July 6, 2010.

6b. Budget Amendment Report -- The Council received a monthly report of amendments to the FY 2009-10 budget approved by the town manager. *A copy of the budget amendments report is incorporated into these minutes as an addendum page.*

6c. Annexation A10-03 – The Council adopted Annexation Ordinance A10-03 annexing approximately 2.06-/+ acres owned by Michael K. and Angie McKinney into the corporate limits of the Town of Holly Springs. *A copy of Annexation Ordinance A10-03 is incorporated into these minutes as addendum pages.*

6d. Ordinance 10-10, - The Council adopted Ordinance 10-10, a concurrence ordinance with the North Carolina Department of Transportation, establishing a 25 mph speed limit on a portion of Main Street. *A copy of Ordinance 10-10 is incorporated into these minutes as addendum pages.*

6e. Budget Amendment, \$235,000 - The Council adopted an amendment to the FY 2010-11 budget in the amount of \$235,000 to appropriate 911 revenues for the purchase of radio consoles. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6f. Budget Amendment, \$3,315 - The Council adopted an amendment to the FY 2010-11 budget in the amount of \$3,315 to accept insurance proceeds for town vehicle damages. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6g. Holly Grove Middle School Joint Use Agreement - The Council approved to enter a joint use agreement for the use and maintenance of recreational/athletic facilities at Holly Grove Middle School.

6h. Fire Protection Agreement - The Council approved to enter an interlocal agreement with Wake County for the Town to provide fire protection services.

6i. Holly Springs Business Park Pump Station Permitting - The Council approved to enter a contract with Kimley Horn and Associates in the amount of \$5,500 for permitting assistance for the Holly Springs Business Park pump station.

7a. Transportation Plan Update – Ms. Parrish said the engineering department recently completed consultant selection for this project, which was funded in this year's budget. She explained that the consultant selection was performed in accordance with the Town's policy on this process, culminating in interviews and the selection of Kimley Horne and Associates as the consultant to perform the Holly Springs Comprehensive Transportation Plan Update.

She said a current comprehensive transportation plan is vital for the future of transportation in Holly Springs. The last major plan was adopted in 2001, with only minor updates over the last few years. With the continued growth and development of residential and non-residential projects, it is necessary for the Town to have a plan that accommodates all of the transportation needs to maintain a sustainable and livable community, she said. Key issues that will be investigated with this plan are

- 1) Implementing a multi-modal plan
- 2) Addressing regional traffic needs
- 3) Planning of roads that are able to be permitted through the regulatory agencies
- 4) Transition and coordination with surrounding municipalities
- 5) Meet criteria for funding by NCDOT and/or CAMPO
- 6) Looking at beneficial connections on collector roads
- 7) Evaluating cross sections
- 8) Evaluating the ultimate design for G.B. Alford Hwy
- 9) Implementing Low Impact Development options into the plan

Ms. Parrish explained that through the planning process there would be various opportunities for the critical input of other departments and the public through the following: an advisory committee; public meetings; coordination meetings with adjacent municipalities; coordination meetings with the North Carolina Department of Transportation, the Capital Area Metropolitan Planning Organization and Progress Energy; coordination meetings with the U.S. Army Corps of Engineers and the North Carolina Division of Water Quality and with Triangle Transit and the NC Turnpike Authority. The project schedule is eight months from Notice to Proceed, she added.

Action: The Council approved a motion to enter a contract with Kimley Horne and Associates in the amount of \$70,000 for an update to the Town's comprehensive transportation plan and to adopt an associated budget amendment.

Motion By: Sack

Second By: Cobb

Vote: Unanimous

A copy of the budget amendment is incorporated in these minutes as an addendum page.

7b. Bicycle Transportation Plan NCDOT Agreement – Ms. Parrish said that the engineering department actively pursued for several years, and finally has been awarded, a grant for developing a Bicycle Transportation Plan. This 70% NCDOT funded and 30% locally funded grant is made possible through the Federal Safe, Accountable, Flexible, Efficient Transportation Equity Act-A Legacy for Users (SAFETEA-LU.) With this grant, a comprehensive plan would be completed to include:

- 1) Evaluating Current Conditions
- 2) Evaluating Existing Plans, Programs and Policies
- 3) Bike System Plan
- 4) Facility Standards & Guidelines
- 5) Ancillary Facilities & Programs
- 6) Project Development
- 7) Maps & Illustrations
- 8) Recommendations
- 9) Implementation Plan
- 10) Public Involvement with Stakeholder groups and Public Meetings

Action: The Council approved a motion to enter a municipal agreement for a total project cost of \$40,000 for a bicycle transportation plan to be funded 70% by NCDOT.

Motion By: VanFossen

Second By: Womble

Vote: Unanimous.

7c. Avent Ferry Road and Piney Grove-Wilbon Road Traffic Signal – Ms. Parrish said that the engineering department actively pursued for several years the installation of a signal at the intersection of Avent Ferry Road and Piney Grove-Wilbon Road. Just recently, NCDOT completed a warrant analysis and granted the Town permission to install (and fund) a signal in this location.

She explained that staff discussed with NCDOT the possibility of having the signal design and construction administered through NCDOT's local office, as this is a routine task for them and should save money and time.

Ms. Parrish said the anticipated cost of design and construction of a wood pole signal is \$65,000. The Town would pay NCDOT up front and if the project comes in under budget, the Town would be reimbursed.

Ms. Parrish said conversely, Holly Springs will be responsible for any amount the project goes over budget.

Additionally, any utility relocations and/or right of way (if needed) will be the responsibility of the Town to administer (and fund.)

Ms. Parrish said staff will not know if these additional expenses will occur until design is further along. NCDOT anticipates that the signal can be installed by late September to early October.

Action: The Council approved a motion to enter a municipal agreement with NCDOT in the amount of \$65,000 for traffic signal installation at the intersection of Avent Ferry Road and Piney Grove-Wilbon Road and to adopt a related budget amendment.

Motion By: Womble

Second By: Williams

Vote: Unanimous.

A copy of the budget amendment is incorporated in these minutes as an addendum page.

8. Other Business:

Councilwoman Williams asked if the Council would consider directing the town attorney to draft an ordinance prohibiting basketball goals in streets.

Mr. Schifano said he had researched what some other municipalities have done about this issue. He said Garner has a criminal ordinance using the term "recreational devices," which would cover other game equipment like soccer and hockey goals in addition to basketball goals.

Mr. Schifano said he would draft a proposed ordinance for the Council's consideration if the Council so desired. A consensus of the Council indicated that it would like for the town attorney to do so.

Councilman Cobb made mention of a recent DWI checkpoint that was held. He said a number of law enforcement agencies participated, including Holly Springs Police Department. He said he was impressed by the professionalism and courtesy of HSPD officers, and he thanked them for their efforts. The checkpoint, he added, resulted in 54 charges.

Councilman Sack asked Ms. Sudano to report on some issues pertaining to NCDOT maintained portions of New Hill Road. He said the surface continues to be substandard.

Ms. Sudano said she has had discussions with NCDOT about the situation, and state officials agree that the street surface is not constructed to its standards. She said she is hoping that there will be a resolution soon.

As to the speed limit reduction, she said, NCDOT has been notified by the Town about the Council's wishes to see the speed limit reduced. The Town has not received from NCDOT an ordinance to affect that change.

Councilman Sack thanked the Public Works Department for clearing a downed tree on Holly Springs Road.

9. Manager's Report: Mr. Dean asked Mr. Bradley to report on the PONY Nationals tournament. Mr. Bradley explained that PONY U.S.A. is a national softball association that holds its national championships in Cary with overflow games in Holly Springs. He said hundreds of families from many states spent a lot of gametime at Womble Park. He said 84 games were played in Holly Springs during the week-long tournament and that it was a good opportunity for Holly Springs. Mr. Bradley added that the Parks and Recreation crew did a great job of preparing the fields for the national stage and for helping the tournament be a success.

Mr. Dean asked Chief Herring to remind the Council of National Night Out scheduled for the first Tuesday in August at Jones Park. Chief Herring said the event would be held from 5 to 9 p.m. Aug. 3, and it would provide the community with an evening of free activities with the

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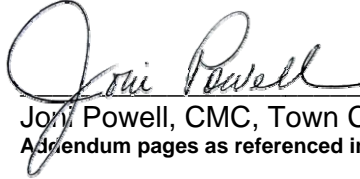
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Holly Springs Police Department

10. Closed Session: None.

11. Adjournment: There being no further business for the evening, the July 20, 2010 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman VanFossen, a second by Councilman Sack and a unanimous vote.

Respectfully Submitted on Tuesday, August 3, 2010,



Joni Powell, CMC, Town Clerk

Appendum pages as referenced in these minutes follow and are a part of the official record.

