



Town of Holly Springs

Town Council Meeting Agenda Cover Sheet

Agenda Item: 9b

Consent Agenda

Title: Monthly Budget Amendment Report

Strategic Priority Area: Organizational Excellence

Staff Resource/Presenter Mary Hogan, Finance Director

Action(s):

Receive report. No further action is required.

Explanation:

- Each month, the finance department provides a report to Council on operational budget amendments approved by the Town Manager or that are accomplished at the direction of the Council. The budget ordinance for the Town of Holly Springs mandates this regular report to the Council for inclusion in the Council's minutes.

Funding Source(s): N/A

Attachment(s):

Monthly BA Report

Town of Holly Springs
Budget Amendments Report

From Date: 1/1/2020 - To Date: 1/31/2020

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 10 General Fund						
320.13 - Development Fees TIA Fees				Amended Balance as of: 1/1/2020		\$23,000.00
	01/22/2020	2020-00003527	Engineering Review fees	\$33,000.00	\$0.00	\$56,000.00
				\$33,000.00	\$0.00	\$56,000.00
340.05 - Other Revenues Private Contributions				Amended Balance as of: 1/1/2020		\$0.00
	01/22/2020	2020-00003528	Public Works - Arbor Creek	\$3,000.00	\$0.00	\$3,000.00
				\$3,000.00	\$0.00	\$3,000.00
Department: 411 Communications & Marketing						
12.05 - Professional & Technical Service Contract Services				Amended Balance as of: 1/1/2020		\$49,502.00
	01/30/2020	2020-00003669	Communications Public Input	\$2,375.00	\$0.00	\$51,877.00
				\$2,375.00	\$0.00	\$51,877.00
62.04 - Supplies Department				Amended Balance as of: 1/1/2020		\$19,129.00
	01/30/2020	2020-00003669	Communications Public Input	\$0.00	\$2,375.00	\$16,754.00
				\$0.00	\$2,375.00	\$16,754.00
Department: 411 Communications & Marketing Totals:				\$2,375.00	\$2,375.00	
Department: 412 Administration						
Sub Department: 14 Town Clerk						
62.04 - Supplies Department				Amended Balance as of: 1/1/2020		\$17,650.00
	01/15/2020	2020-00003425	Town Clerk - Election Costs	\$0.00	\$357.00	\$17,293.00
				\$0.00	\$357.00	\$17,293.00
82.05 - Miscellaneous Christmas Parade/Decorations				Amended Balance as of: 1/1/2020		\$1,000.00
	01/15/2020	2020-00003425	Town Clerk - Election Costs	\$0.00	\$1,000.00	\$0.00
				\$0.00	\$1,000.00	\$0.00
82.06 - Miscellaneous Election Costs				Amended Balance as of: 1/1/2020		\$31,000.00
	01/15/2020	2020-00003425	Town Clerk - Election Costs	\$1,357.00	\$0.00	\$32,357.00
				\$1,357.00	\$0.00	\$32,357.00
Sub Department: 14 Town Clerk Totals:				\$1,357.00	\$1,357.00	
Department: 412 Administration Totals:				\$1,357.00	\$1,357.00	

Town of Holly Springs
Budget Amendments Report

From Date: 1/1/2020 - To Date: 1/31/2020

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 10 General Fund						
Department: 414 Information Technology						
12.05 - Professional & Technical Service Contract Services				Amended Balance as of: 1/1/2020		\$116,800.00
	01/16/2020	2020-00003448	IT Contract Services adjustment	\$33,500.00	\$0.00	\$150,300.00
				\$33,500.00	\$0.00	\$150,300.00
46.01 - Rental & Lease Equipment				Amended Balance as of: 1/1/2020		\$30,000.00
	01/16/2020	2020-00003448	IT Contract Services adjustment	\$0.00	\$3,500.00	\$26,500.00
				\$0.00	\$3,500.00	\$26,500.00
62.06 - Supplies Computer & Software				Amended Balance as of: 1/1/2020		\$534,738.00
	01/16/2020	2020-00003448	IT Contract Services adjustment	\$0.00	\$30,000.00	\$504,738.00
				\$0.00	\$30,000.00	\$504,738.00
Department: 414 Information Technology Totals:				\$33,500.00	\$33,500.00	
Department: 416 Economic Development						
12.05 - Professional & Technical Service Contract Services				Amended Balance as of: 1/1/2020		\$23,000.00
	01/22/2020	2020-00003526	Pimiento DDI Amendment	\$10,000.00	\$0.00	\$33,000.00
				\$10,000.00	\$0.00	\$33,000.00
90.01 - Capital Outlay Equipment				Amended Balance as of: 1/1/2020		\$25,000.00
	01/22/2020	2020-00003526	Pimiento DDI Amendment	\$0.00	\$10,000.00	\$15,000.00
				\$0.00	\$10,000.00	\$15,000.00
Department: 416 Economic Development Totals:				\$10,000.00	\$10,000.00	
Department: 417 Planning & Zoning						
12.03 - Professional & Technical Service Consultant Fees				Amended Balance as of: 1/1/2020		\$100,000.00
	01/31/2020	2020-00003677	Planning - Public Input	\$0.00	\$2,375.00	\$97,625.00
				\$0.00	\$2,375.00	\$97,625.00
12.05 - Professional & Technical Service Contract Services				Amended Balance as of: 1/1/2020		\$21,500.00
	01/31/2020	2020-00003677	Planning - Public Input	\$2,375.00	\$0.00	\$23,875.00
				\$2,375.00	\$0.00	\$23,875.00

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Budget Amendments Report

From Date: 1/1/2020 - To Date: 1/31/2020

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 10 General Fund						
Department: 417 Planning & Zoning						
12.07 - Professional & Technical Service Advertising				Amended Balance as of: 1/1/2020		\$3,250.00
	01/16/2020	2020-00003447	Planning land use plan	\$2,500.00	\$0.00	\$5,750.00
				\$2,500.00	\$0.00	\$5,750.00
12.08 - Professional & Technical Service Printing				Amended Balance as of: 1/1/2020		\$13,100.00
	01/16/2020	2020-00003447	Planning land use plan	\$0.00	\$2,500.00	\$10,600.00
				\$0.00	\$2,500.00	\$10,600.00
41.02 - Maintenance & Repair Vehicles				Amended Balance as of: 1/1/2020		\$1,500.00
	01/27/2020	2020-00003606	Planning Dues and Subs	\$0.00	\$500.00	\$1,000.00
				\$0.00	\$500.00	\$1,000.00
62.02 - Supplies Dues & Subscriptions				Amended Balance as of: 1/1/2020		\$3,085.00
	01/27/2020	2020-00003606	Planning Dues and Subs	\$500.00	\$0.00	\$3,585.00
				\$500.00	\$0.00	\$3,585.00
Department: 417 Planning & Zoning Totals:				\$5,375.00	\$5,375.00	
Department: 422 Public Works						
Sub Department: 22 Streets						
62.04 - Supplies Department				Amended Balance as of: 1/1/2020		\$15,000.00
	01/22/2020	2020-00003528	Public Works - Arbor Creek	\$3,000.00	\$0.00	\$18,000.00
				\$3,000.00	\$0.00	\$18,000.00
Sub Department: 22 Streets Totals:				\$3,000.00	\$0.00	
Department: 422 Public Works Totals:				\$3,000.00	\$0.00	

Town of Holly Springs
Budget Amendments Report

From Date: 1/1/2020 - To Date: 1/31/2020

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 10 General Fund						
Department: 425 Parks & Recreation						
Sub Department: 29 Athletics						
46.03 - Rental & Lease Buildings				Amended Balance as of: 1/1/2020		\$50,000.00
	01/30/2020	2020-00003663	Athletics - basketball	\$0.00	\$2,000.00	\$48,000.00
				\$0.00	\$2,000.00	\$48,000.00
56.02 - Athletic Programs Basketball				Amended Balance as of: 1/1/2020		\$20,000.00
	01/30/2020	2020-00003663	Athletics - basketball	\$2,000.00	\$0.00	\$22,000.00
				\$2,000.00	\$0.00	\$22,000.00
Sub Department: 29 Athletics Totals:				\$2,000.00	\$2,000.00	
Department: 425 Parks & Recreation Totals:				\$2,000.00	\$2,000.00	
Department: 432 Engineering						
12.09 - Professional & Technical Service Development Review				Amended Balance as of: 1/1/2020		\$20,000.00
	01/22/2020	2020-00003527	Engineering Review fees	\$33,000.00	\$0.00	\$53,000.00
				\$33,000.00	\$0.00	\$53,000.00
Department: 432 Engineering Totals:				\$33,000.00	\$0.00	
Fund Totals: General Fund				\$126,607.00	\$54,607.00	
Fund: 30 Utility Fund						
320.07 - Development Fees Development Review Fee				Amended Balance as of: 1/1/2020		\$50,300.00
	01/22/2020	2020-00003527	Engineering Review fees	\$40,000.00	\$0.00	\$90,300.00
				\$40,000.00	\$0.00	\$90,300.00
Department: 413 Finance						
Sub Department: 32 Utility Billing						
12.05 - Professional & Technical Service Contract Services				Amended Balance as of: 1/1/2020		\$13,000.00
	01/09/2020	2020-00003309	Contract services for utility billing	\$3,950.00	\$0.00	\$16,950.00
				\$3,950.00	\$0.00	\$16,950.00
41.01 - Maintenance & Repair Equipment				Amended Balance as of: 1/1/2020		\$1,000.00
	01/09/2020	2020-00003309	Contract services for utility billing	\$0.00	\$500.00	\$500.00
				\$0.00	\$500.00	\$500.00

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From Date: 1/1/2020 - To Date: 1/31/2020

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 30 Utility Fund						
Department: 413 Finance						
Sub Department: 32 Utility Billing						
62.01 - Supplies Postage				Amended Balance as of: 1/1/2020		\$60,500.00
	01/09/2020	2020-00003309	Contract services for utility billing	\$0.00	\$2,700.00	\$57,800.00
				<hr/>	<hr/>	<hr/>
				\$0.00	\$2,700.00	\$57,800.00
62.03 - Supplies Office						
				Amended Balance as of: 1/1/2020		\$1,500.00
	01/09/2020	2020-00003309	Contract services for utility billing	\$0.00	\$750.00	\$750.00
				<hr/>	<hr/>	<hr/>
				\$0.00	\$750.00	\$750.00
Sub Department: 32 Utility Billing Totals:				\$3,950.00	\$3,950.00	
Department: 413 Finance Totals:				\$3,950.00	\$3,950.00	
Department: 432 Engineering						
12.09 - Professional & Technical Service Development Review				Amended Balance as of: 1/1/2020		\$40,000.00
	01/22/2020	2020-00003527	Engineering Review fees	\$40,000.00	\$0.00	\$80,000.00
				<hr/>	<hr/>	<hr/>
				\$40,000.00	\$0.00	\$80,000.00
Department: 432 Engineering Totals:				\$40,000.00	\$0.00	
Fund Totals: Utility Fund				\$83,950.00	\$3,950.00	
Fund: 31 Stormwater Mgmt Program Fund						
355.27 - Other Financing Sources Operating Tsfr Stormwater Reserv				Amended Balance as of: 1/1/2020		\$0.00
	01/08/2020	2020-00003261	Stormwater Utility Fee Analysis	\$98,565.00	\$0.00	\$98,565.00
				<hr/>	<hr/>	<hr/>
				\$98,565.00	\$0.00	\$98,565.00
Department: 432 Engineering						
12.01 - Professional & Technical Service Professional Fees				Amended Balance as of: 1/1/2020		\$105,000.00
	01/08/2020	2020-00003261	Stormwater Utility Fee Analysis	\$98,565.00	\$0.00	\$203,565.00
				<hr/>	<hr/>	<hr/>
				\$98,565.00	\$0.00	\$203,565.00
Department: 432 Engineering Totals:				\$98,565.00	\$0.00	
Fund Totals: Stormwater Mgmt Program Fund				\$197,130.00	\$0.00	
Grand Totals:				\$407,687.00	\$58,557.00	