



Help Guide Growth in Holly Springs

PLANNING BOARD

The Planning Board is a citizen advisory board that is appointed by the Town Council to review and make recommendations to the Town Council on rezonings and development projects.

The Planning Board is made up of nine members. Eight live inside the Town limits, and one resides within the Town's extraterritorial jurisdiction (ETJ).

The Planning Board meets at 7 p.m. the fourth Tuesday of each month in the Town Hall Council Chambers, 128 S. Main St. Meetings are open to the public, however the Planning Board does not hold any public hearings at their regular meetings and are not required to hear comments from the general public. Planning Board members are also requested to attend various Town Council meetings on a rotating schedule at 7 p.m. the first and third Tuesday of the month as needed.

The Planning Board reviews and makes recommendations to the Town Council on all proposals for rezonings, various development-related requests, and amendments and additions to the Town's zoning regulations and comprehensive plan. The Planning Board has no judicial or final decision authority but provide guidance to the Town Council on those requests.

APPOINTMENT PROCESS

Applicants must submit a signed original application to the Office of the Town Clerk, 128 S. Main Street, P.O. Box 8, Holly Springs, NC 27540 by the deadline date for consideration.

The Holly Springs Town Council will be making an immediate appointment for in-town members and/or a recommendation to the Wake County Board of Commissioners for the appointment of ETJ member to fill this mid-term vacancy. The appointment will be for an immediate start and will fill the remainder of the prior member's three-year term.

ATTENDANCE REQUIREMENTS

Faithful attendance at the meetings of the Planning Board is a prerequisite for membership on the Board in order to maintain continuity and cohesion in the deliberation and recommendations/ determinations of the Board. This attendance policy is intended to encourage regular attendance of its members. A member with a pattern of absenteeism or partial participation in regular or special meetings may be removed by the Town Council.

PLANNING BOARD INFORMATION & APPLICATION

The Town of Holly Springs Department of Planning & Zoning works with the Planning Board, a citizen board that the Town Council appoints regarding decisions on proposed development throughout the Town.

To become a member all you need to do is:

- have an interest in the future of the Town
- be available to attend the meetings as noted
- live within the Town limits or Extraterritorial Jurisdiction (ETJ)
- submit your application for consideration

**MID-TERM VACANCY APPOINTMENT
APPLICATIONS WILL BE ACCEPTED
Until Monday, September 24, 2018**

**OPEN POSITION
1- ETJ Member**

Term ending February 29, 2020

For questions or more information
call | (919) 557-3908
email | hsplanning@hollyspringsnc.us
visit | www.hollyspringsnc.us/planning



Town of Holly Springs

Board of Adjustment & Planning Board Application

For Office Use only: Board of Adjustment Planning Board

Date: _____ Term Expires: _____

Applicant Name: _____ E-Mail Address: _____

Address: _____ Zip: _____

How long have you lived in Holly Springs: _____ Name of Neighborhood: _____

Home/Cell Phone: (_____) _____ Work Phone: (_____) _____

Current Employer: _____ Job Title/Occupation: _____

I reside within the Corporate Limits of Holly Springs Extraterritorial Jurisdiction (ETJ) of Holly Springs

List below in priority order the Board on which you wish to serve:

First Choice: _____

Second Choice: _____

List any education, work experience or qualifications you have relevant to the Board of Adjustment or Planning Board.

List any current or past volunteer activities in which you are/were involved.

What do you see as the responsibilities of this Board and what do you hope to accomplish if appointed?

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed?

No Yes If yes, please explain:

Have you taken the opportunity to attend any previous Board meetings prior to the notice of this vacancy?

No Yes

By submission of this application, I certify that all of the information contained herein is true to the best of my knowledge, and I understand that this application shall be active for two years. I also understand that I will be required to be available to attend meetings of the Board as assigned.

Signature of Applicant

Date

** Please note, original signature is required in order to be considered. This information along with other material may be used by the Town Council in making appointments and in the event you are appointed, it may be used as a basis for a news release to identify you to the community.*

How did you find out about these opportunities? _____